

Pleasley Parish Council

Ian Weekes
Clerk to the Council
The Verney Institute
13 Newboundmill Lane
Pleasley
Mansfield NG19 7PL

Telephone 01623 819786
Email: ian.pleasleypc@gmail.com



25th June 2024

Dear Councillor

You are summoned to attend a meeting of Pleasley Parish Council to be held at
7pm on Monday 1st July 2024 in the Verney Institute, Newboundmill Lane, Pleasley.

Please advise me if you are unable to attend.

The names of those councillors present at a meeting of the council must be recorded and included in the minutes of the meeting (paragraph 40 of schedule 12 to the 1972 Act). For ease of reference, the minutes should also record the names of those councillors who are absent from a meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'IWB', is written over a light blue horizontal line.

Ian Weekes

Clerk to Pleasley Parish Council

Enc

AGENDA 1st July 2024

PART 1- NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.

2. Declaration of Members Interest.

To enable members to declare the existence and nature of any Disclosable Pecuniary Interest and Non-Statutory Interest as defined by the Members Code of Conduct in respect of:

- a) Declaration of Members Interest with regard to any business on the agenda,
- b) Declaration of Members Interest with regard to any urgent additional items to be considered,
- c) Declaration of Members Interest with regard to any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time. Interests that become apparent at a later stage in the proceedings may be declared at the time.

3. Public speaking.

A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on business on the agenda.

(1) Crime reports

Latest information from Derbyshire Constabulary website shows crimes that were reported as below.

	March 2024	April 2024
Violence and sexual offences	(8)	(18)
Anti-social behaviour	(7)	(5)
Other Theft	(4)	(4)
Criminal damage & arson		
Other Crime	(5)	
Public Order		(3)
Total	(24)	(30)

Police website states that Priorities: Same as previous month

Action To be taken: Same as previous month.

<https://www.derbyshire.police.uk/area/your-area/derbyshire/north-east/pleasley/about-us/top-reported-crimes-in-this-area> - link showing the above number of incidents

<https://www.derbyshire.police.uk/area/your-area/derbyshire/north-east/pleasley/about-us/crime-map> -this shows the crime map, however alternatively you can view as a list of A-Z of streets

(2) Report from and Questions to County Councillor Ms C Dale.

(3) Report from and Questions to District Councillor T Kirkham.

(4) To confirm the date of next meeting – Monday 2nd September 2024.

(5) Minutes of the previous meeting of the 3rd June 2024 to be approved and signed.

(6) Chairman's announcements.

(7) Reports.

(a) Report from Community Speedwatch initiative –

(b) Allotments /Grazing Land correspondence/reports

- i. Grazing Land –Clerk & Chairman have met with 3 perspective tenants who are interested in renting grazing land at rear of Dale End Engineering, two grazing agreements have been issued to tenants for signing. A section of fencing posts and fencing is required to be purchased to further divide one of the areas up before the 3rd tenant can start renting the land mid-late July. **Costs to be advised and approved by councillors.**
- i. Perspective tenants of Meden Grazing have confirmed that they are in a position to take over the land in July 2024 - grazing agreements have been issued to tenants for signing.
- ii. There is only 1 tenant at who has double plot at Meden Allotment who hasn't renewed their Allotment – due to moving away – Clerk to refer to waiting list to send invitations to prospective tenant.
- iii. Email of 19/06/24 from John Ramsey Bolsover Community Woodlands Project Officer regarding making arrangements to discuss tree requirements for the coming planting season with the Clerk. Possible additional hedge planting may be required at Meden Grazing land.

(c) Cemetery Correspondence/report –

- i. Email of 19 6 24 from L Croft of Beecroft Memorials re Headstone permit for existing double plot – Permit granted.
- ii. Email of 18 6 24 from L Croft of Beecroft Memorials re ashes plot memorial request – awaiting confirmation from funeral directors about booking/payment of interment before permit can be granted.

(d) Footpaths correspondence/reports –

Email of 17/6/24 from a member of the public. “I am raising my concerns again that the number of motorbikes going over the bridge on Church Lane has increased to what was tonight a gang of 7 bikes, travelling at speed doing wheelies over the pedestrian foot bridge This is a continued concern which I would appreciate the Parish Council to support to reduce this dangerous practice within the village. I am aware that there is some damage to the local green areas and at the pit footpaths. From my observation of this practice, it is only a matter of time until someone is injured by these irresponsible individuals For information my neighbour and I are now trying to monitor times that they are going back and forth. But your support would be appreciated.” **Councillors to discuss.**

(e) Highways correspondence/reports –

(f) New Houghton Community Centre correspondence/reports -

(g) Verney Institute correspondence/reports

ii. Re Repair of windows at The Verney – regarding National Lottery Grant of £20,000 for repair of windows and kitchen refurbishment

QUOTE 1 - Email of 26/05/24 – (copies to be supplied to Councillors)

Restoration Large Windows (x6)	£6480
Restoration Small Windows (x6)	£3240
Decoration and finishing	£1080
	<u>£10,800</u>
Booking Deposit	£2700
Plus cost of Scaffolding (TBA)	

I estimate this job will take 4 weeks to complete.

It is my policy, for jobs longer than 1 week, clients pay via weekly staged payments with the balance being split equally over the length of the job. Once we have agreed on a start date I will send you a payment Schedule.

QUOTE 2 – Verbal Quote and site visit on 24/5/24– Emailed Quote to follow (copies to be supplied to Councillors) - Refurbishment of all Windows and securing rail surrounding the stair/Veranda £20,000.

QUOTE 3 –
doors and windows, refurbishment of kitchen worktop.

Job description :

- Renovate all windows in building (sanding, repairs, cut rot, primer, undercoat, weather shield topcoat)
- Repair and paint wooden railing in front of the building
- Restore Wooden structure above clock (make new parts as badly rotten & paint with weather shield)
- Scaffolding around the building
- Repairs to worksurfaces in kitchen

Price: £ 20,000 Incl. materials, expenses and taxes

QUOTE 4- refurbishment and internal and external repair of doors and windows, replace edge banding on work surfaces and repaint the Kitchen. Contractor – directly employs subcontractors – payment plan to be set up, quote for £20,000 (not VAT Registered)

ii. Email of 13th June 2024 from Wayne Rees

Customer Relations Consultant to terminate the current PHS contracts

PHS Group Total early termination charge £1,094.20 plus vat (The early termination charge from 01/09/2024 is £547.10 plus vat Per site). We currently only have 2 x Sanitary units, one at New Houghton Community and other at The Verney. The current cost per year is £360.29 per site plus vat (£432.35 gross) plus the £66.60 plus vat (£79.80) Waste control charge per site.

Clerk received new Quote for both sites for 4 x Foot-Operated Sanitary Units at £130.00 =£520 per year. However, we are currently operating with 2 units (although an extra unit in the disabled would be useful. Company service every 4 weeks as standard – 13 services per annum, some companies only offer 6-8 services per annum, we do a full 13 as we feel it is a better service

- Supply a service receipt on each visit
- The cost includes delivery & installation of brand new units
- The annual waste control note/duty of care certificate – some companies can charge £40 - £80+ on top for this per annum – Ours is included
- Our prices are fixed for the duration of the agreement

Councillors to discuss.

(h) Recreations Grounds correspondence/reports –

(i) Email of 5/6/24 from Sarah Cooke, Leisure Support Services – Playground Inspection and Maintenance Service (PIMS) - Monthly Report - no changes in condition on playground equipment or surfaces since previous inspection.

(ii) Email of 11/6/24 from member the public informing the Council that he'd witnessed a grass cutting tractor causing damage to the playing surface around the climbing frame at Terrace Lane Recreation Park. Clerk has followed this up with M Hunter of Bolsover District Council.

(i) The appearance of Pleasley Parish –

- i. Email and invoice from Plantscape (part of Idverde) confirming arrangements for Hanging baskets to be fitted, installed on the evening of 21/6/24.
- ii. District Councillor T Kirkham notified Clerk that residents have made complaints of it being difficult to walk up and down Chesterfield road, Pleasley (on the same side as the Doctor's surgery). Clerk has reported this to Derbyshire County Council.
- iii. Clerk has also received complaints from members of the public regarding the hedge of terrace lane (side of the recreation park) which is protruding on the road and making difficult to edge out of the junction. On the same corner on Newboundmill Lane the speed limit sign and Pleasley village sign is obstructed by hedge way and also requires a cut. Clerk has notified Derbyshire Country Council regarding the hedge on Newboundmill Lane. Terrace Lane hedge (on side of recreation ground) falls to the responsibility of Pleasley Parish Council. Clerk could ask Bolsover District Council to provide a cut. **Councillors to Discuss.**

- iv. Email of 13/5/24 from Alison May of Public Transport at Derbyshire County Council. "A member of the public has reported that the bus shelter at Pleasley, Terrace Lane is damaged (brick shelter) They say that the guttering is hanging low to the front and also a roof tile on the counter is missing and a brick to the front is missing. Please can you arrange for the shelter to be inspected and repaired as necessary.

Clerk has only received 1 Quote at this time for £350 to carry out repair to the guttering, replace the ridge tiles, replace the brackets on the guttering, check the rest of the roof, clean all the guttering out and fix any loose tiles and point where necessary. **Councillors to Discuss and approve quote.**

- v. Email of 24/06/26 from Councillor L Radford, informing The Clerk that the Defib Phone Box has been vandalised with all the bottom panels and beading kicked out. Incident has been reported to the Police, crime reference number DP-26308-24-3030-03. Quote requested from Shelter Maintenance, **Councillors to discuss and approve quote.**

(j) Street Lighting correspondence/reports –

(8) Pleasley Parish Council's Newsletter – Councillors to discuss previous newsletter & plans for the next one.

(9) Live and Local reports –Discuss arrangements for future bookings.

(10) DALC April Newsletter forwarded to councillors via email on 4/5/2024. DALC May Newsletter forwarded to councillors. **Councillors to discuss any relevant issues relating to articles in recent Newsletter.**

(11) Scarecrow Festival July 20th & 21st 2024 - Councillor M Gamble will produce the numbers that are attached to scarecrow entries as done in the past. The Clerk has emailed previous participants to ask if they are interested in supporting the event. **Councillors to determine and discuss -**

- a. Making arrangements to open the Verney to collect entrance fees/serve tea/coffees/raffles etc.
- b. Councillors to select a charity to donate funds raised.

(12) Correspondence (not quoted elsewhere in agenda)

(Local Government Act 1972 s137). Statutory power to incur expenditure for the benefit of the area of some or all of its residents.

- i. Request for Grant Aid 23/24 - Email of 21/5/24 (forwarded to Councillors on 27/5/24) from Colin Hampton Coordinator of Derbyshire Unemployed Workers. In the past Pleasley Parish council have supported the DUWC by making a donation that has helped us continue providing welfare and benefits advice and support to the residents of the area. Our sessions have recommenced in the New Houghton Community Centre meeting with people face to face and they are well patronised. We also see people at our Shirebrook Office and operate a telephone helpline. We have been successful in obtaining some funding from the Coalfield Industry Social Welfare Organisation to help former mineworkers and their families. This has helped people in the Pleasley area. We will continue to maximise people's income to support them through the cost of living crisis. In the last few years, we have faced cutbacks to our funding from Local Authorities and we now rely even more heavily on donations from our supporters and grant giving bodies. I have enclosed the 2023 Annual report which highlights the vital work we have carried out in the past year. If you require any further information please do not hesitate to contact me on the above number. We are now able to give you a detailed summary of the numbers of enquires received from people in your parish and that have been helped by our organisation. Please find the summary enclosed. We would be grateful for any financial assistance you would be able to provide. Please bring this to the attention of the Parish Council at the next available opportunity. Thank you in anticipation. **Councillors to discuss this request.** – Clerk forwarded details of Grant Request alongside associated documents/reports to councillors on 21/05/24 and 7/06/24.

iii. Email from Information Commissioner's Office confirming renewal of 24/25 certificate.

iv. Email of 16th June 2024 from Lynda Flechter of Seriousmix who is our Website Manager confirming that she is back in the UK to assist with our website. (See AGENDA item 16 for further discussion on considerations re Pleasley Parish Council's website.)

(13) Councillor M Gamble asked Councillors to discuss Remembrance Day arrangements which falls on Sunday 10th November 2024.

(14) Planning Matters

In accordance with the orders and regulations made under the above Act - Sarah Kay MRTPI Assistant Director of Planning and Planning Policy should be pleased to receive your comments within 21 days of the date on the following notifications. Copies of the relevant details and plans submitted in connection with the above application can be found on the Councils web site: <https://planning.bolsover.gov.uk/online-applications>

PLANNING APPLICATIONS - ADDITIONAL INFORMATION AND/OR REVISED PLANS

20th June 2024

Application No: 24/00082/FUL

Proposal: Using the existing caravan as residential accommodation

Location: New Farm Newboundmill Lane Pleasley Mansfield

Applicant: Ms Claire Yates

Further to my consultation regarding the above application for Full Planning Permission I write to inform you that permission for the proposal has been granted subject to the following conditions:

1. This permission for the static caravan is valid for a limited period only, expiring on 26th June 2027. On or before that date the caravan shall be removed from the site and the land restored to its former condition, unless a further planning application has been submitted to and approved by the Local Planning Authority.
2. The occupation of the static caravan shall be limited to a person solely or mainly working, or last working, in the locality in agriculture, or a widow or widower or surviving civil partner of such a person, and to any resident dependants.
3. The development hereby permitted shall be carried out in accordance with the following approved drawings and documents unless specifically stated otherwise in the conditions below:

Site Location Plan dated 29/02/2024 (plan ref no TQRQM24060120512106)

Elevations received 25th March 2024

11th June 2024

Application No: 24/00076/FUL

Proposal: Demolition of existing building, siting of temporary modular offices and erection of steel framed building

Location: T C Fabrications Pleasley Vale Business Park Outgang Lane Pleasley

Applicant: Mr Paul Kenworthy

Decision: Granted Conditionally

5th June 2024

Application No: 24/00171/FUL

Proposal: Proposed Construction of single storey wrap-around style side and rear extension and associated works to property

Location: 9 The Willows Pleasley Mansfield NG19 7SN

Applicant: Mr Robert Crossland and Mrs Sarah Crossland

Further to my consultation regarding the above application for Full Planning Permission I write to inform you that permission for the proposal has been granted subject to the following conditions:

1. The development must be begun before the expiration of three years from the date of this permission.
2. The development must be carried out in accordance with the plans (03) received on the 15th April 24.

3. The external wall and roof materials used in the development must be of the same type, texture, and colour as those used in the existing building unless details of similar alternatives are first submitted to and approved in writing by the Local Planning Authority.

(15) **2023/24 Accounts** - At previous meeting Clerk confirmed that the Internal Auditor completed the internal audit and copies of the following documents were distributed, discussed and approved by Councillors with exception to the Annual Internal Audit report – which is now available for councillors to discuss and consider.

- i. Councillors to consider the Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2024.

(16) – Pleasley Parish council Website. - Clerk attended Parish council Website Domains Helper Introductory Training session. Councillors to discuss – how they wish to proceed with management of the Pleasley Parish Council website. – It is recommended that Parish Council's have a gov.uk website domain and gov.uk emails (note this is not a statutory requirement). Councillors to discuss the following;
Option 1 – To keep the existing www.pleasleyparishcouncil.org.uk website and keep the existing web management contractor.
Option 2 – To ask Clerk to gain 3 Quotes from an Approved Registrar who will cost of the price of a new gov.uk domain, integrate the existing website's content into the new domain. (Place a 1-2 year redirect message on existing website saying "www.pleasleyparishcouncil.org.uk has change to). Discuss whether Clerk is to request Quotes regarding cost of managing the domain and setting up new clerk and councillors gov.uk email addresses (monthly cost).

Breakdown of estimate of costs are as followed.

Initial set up cost of Domain £55-£110

Email set up £5-£10 a month (support with setting up Clerk/Councillors email addresses)
– Clerk should be able to manage number of accounts etc

Microsoft Office costs £12.99 a month per account (depends on number of accounts required)

Full Package estimate costs at £300-£500 a year (with Domain / content management support/integration of existing website).

(17) Banking – see below

Date	Type	Description	Expenditure	Income	
		Balance			57977.98
28-May-24	CHQ	001193 Staff Salary cheque May 24 (Month 1)	-719.36		57258.62
28-May-24	DPC	Clerk refund-Amazon invoice-Community Speedwatch Radar Gun	-139.14		57119.48
29-May-24	DPC	May (Month 2) Staff Salary BACS payments	-3005.79		54113.69
29-May-24	DPC	Clerk - Post Office - refund	-12.75		54100.94
29-May-24	DPC	April/May Expenses IJWeekes	-32.4		54068.54
29-May-24	DPC	L Walker, SI-78 DRAMA CATS Verney Room Hire		150	54218.54
29-May-24	DPC	Pension payment NEST , IT000003863474	-74.22		54144.32
29-May-24	DPC	HMRC CUMBERNAULD Tax and National Insurance Liabilities	-657.43		53486.89
29-May-24	BAC	BOLSOVER D C , 800224800 - Verney General Rates	-117		53369.89
31-May-24	D/D	BOLSOVER D C , 029197465 - New Houghton Community Centre - General Rates	-120		53249.89
31-May-24	DPC	AQUISS , AQUISS-G7GC7KQHWPV - Internet New Houghton Community Centre	-36		53213.89
03-Jun-24	D/D	Clerk Post Office - Postage refund	-10.8		53203.09
03-Jun-24	D/D	Clerk Amazon Invoice Refund Stationary	-40.4		53162.69
03-Jun-24	D/D	BOLSOVER D C , 029146 Invoice Payment Room May Election Hire Fees (The Verney & New Houghton Community Centres)		500	53662.69
03-Jun-24	DPC	DALC , BOLS 199 SI-4054 Consultation Fees 2024/25	-772.45		52890.24
03-Jun-24	DPC	I Allen Payment - DALC , FP 05/06/24 1405 , FP24157O16516519		772.45	53662.69
03-Jun-24	BAC	BRITISH GAS BUSINE, 600221089 Gas Bill - New Houghton Community Centre	-123.44		53539.25
05-Jun-24	DPC	BRITISH GAS BUSINE, 601078068 Electricity New Houghton Community Centre	-85.39		53453.86
05-Jun-24	BAC	SHIREBROOKTOWNC , PLEASLEYPC001398 , Hire of Instruction - Chair Exercise Class APRIL 24	-100		53353.86
10-Jun-24	D/D	ICCM , 4541/2024/25 Institue of Cemetery and Crematoorium Management yearly 24/25 Membership	-100		53253.86
17-Jun-24	D/D	VAULT Electronic Security , TW 1921 Supply install of CCTV/Collumn - Terrace Lane Recreation Ground	-3598.25		49655.61
17-Jun-24	DPC	STANNAHLIFTSRVS , 1085673044 ,Yearly maintance / servicing fees	-366.86		49288.75
17-Jun-24	DPC	GTURNERACCOUNTANCY, INV 311 Internal Auditor 23/24 Accounting Fees	-240		49048.75
17-Jun-24	DPC	SHELTERMAINTAINLTD, INV15593PLEASLEYPC - cleaning of 9 Bus Shelters MAY 24	-77.76		48970.99
17-Jun-24	DPC	SHIREBROOKTOWNC , PLEASLEYPC001403 Hire of Instruction - Chair Exercise Class MAY 24	-80		48890.99
17-Jun-24	DPC	SHIREBROOKTOWNC , PLEASLEYPC001386 , Hire of Instruction - Chair Exercise Class MARCH 24	-80		48810.99
17-Jun-24	DPC	SHELTERMAINTAINLTD, INV15550 - cleaning of 9 Bus Shelters APRIL 24	-77.76		48733.23
17-Jun-24	DPC	CIVICPRIDE UK LTD, PLEASLEYPC SI-6606, Lamppost Testing	-516		48217.23
17-Jun-24	DPC	E PAGDIN Allotment Payment		80	48297.23
17-Jun-24	DPC	BRITISH GAS BUSINE, 600983076 Gas Bill Verney	-68.33		48228.9
		Totals	-11251.53	1502.45	
		Current Account Balance - (includes £20,000) National Lottery Grant - Verney Buidling Grant	48228.9		
		Reserve Account Balance	2883.47		
		Total	51112.37		

The following item/s for Councillors to determine if members of the public or press to be excluded from the meeting due to the following: Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states; " A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."

18) The Finance Working Group meeting of 10th June 2024 recommended The Clerk carry a cost analysis of overheads for both community centres for 23/24 so Councillors can take into account all overheads associated with these venues, to consider if cost savings could be made.

Councillors to discuss. Councillors to be supplied with a copy of PDF 23/24 budget 010724.