

Pleasley Parish Council

Ian Weekes
Clerk to the Council
The Verney Institute
13 Newboundmill Lane
Pleasley
Mansfield NG19 7PL

Telephone 01623 819786
Email: ian.pleasleypc@gmail.com



29th December 2025

Dear Councillor

You are summoned to attend a meeting of Pleasley Parish Council to be held at **7.00pm on Monday 5th January 2026 held at The Verney, 13 Newboundmill Lane, Pleasley, Mansfield NG19 7PL.**

Please advise me if you are unable to attend this meeting.

The names of those councillors present at a meeting of the council must be recorded and included in the minutes of the meeting (paragraph 40 of schedule 12 to the 1972 Act). For ease of reference, the minutes should also record the names of those councillors who are absent from a meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read "I. Weekes".

Ian Weekes

Clerk to Pleasley Parish Council

Enc

PLEASLEY PARISH COUNCIL AGENDA – 5th January 2026

PART 1- NON-CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Declaration of Members Interest.

To enable members to declare the existence and nature of any Disclosable Pecuniary Interest and Non-Statutory Interest as defined by the Members Code of Conduct in respect of:

- a) Declaration of Members Interest with regard to any business on the agenda,
- b) Declaration of Members Interest with regard to any urgent additional items to be considered,

- c) Declaration of Members Interest with regard to any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time. Interests that become apparent at a later stage in the proceedings may be declared at the time.

3. Public speaking.

A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on business on the agenda.

- (1) Report from and Questions to Derbyshire County Councillor Sarah Reaney.
- (2) Report from and Questions to District Councillor T Kirkham.
- (3) Chairman's announcements
- (4) To confirm the date of next meeting of Pleasley Parish Council is scheduled to be held at 7pm on Monday 2nd February 2026 at New Houghton Community Centre, 13 Rotherham Rd, New Houghton.
- (5) Minutes of the previous meeting of the 3rd December 2025 to be approved and signed.
- (6) The Clerk wrote to a Councillor regarding recent attendance meeting-Councillors to discuss.
- (7) Other Reports.
 - (a) Crime reports

Latest information from Derbyshire Constabulary website shows crimes that were reported in the Parish of Pleasley are as below.

	May 25 25	June 25	July 2025	Aug 2025	Sept 25	Oct
All Other Crime		10	9	9	4	1
Anti-social behaviour	8	4	8	5	1	5
Burglary		1	1	2		
Criminal Damage & Arson	1	6	6		3	3
Other Crime	5					
Other Theft	1				2	1
Possession Weapons			1			
Public Order	4			4	2	
Vehicle Theft	9	1		2		
Violence and sexual offences		12	8	8	7	2
Total	28	34	33	30	19	12

<https://www.derbyshire.police.uk/area/your-area/derbyshire/north-east/pleasley/about-us/top-reported-crimes-in-this-area> - link showing the above number of incident, <https://www.derbyshire.police.uk/area/your-area/derbyshire/north-east/pleasley/about-us/crime-map> - this shows the crime map, however alternatively you can view as a list of A-Z of streets

- i. email of 8/12/25 from PC Robert Hague from Derbyshire Police, requesting CCTV footage regarding a break in a caravan on Rotherham Rd, New Houghton. Clerk got in touch with Vault who provided footage for the Police.
- ii. Email of 8/12/25 from Councillor Mick Gamble our Police Safer Neighbourhood Team is holding a community catch-up at Pleasley Pit cafe on Wed 10th Dec at 11.00am.
- (b) Report from Community Speedwatch initiative.
- (c) Allotments /Grazing Land correspondence/reports -
 - i. email of 3/12/25 from Tracey J Davenport of Dale Engineering to say thank you for allowing me to attend last night's meeting of the Parish Council, I was sure the access road is part of our estate and my solicitors also believe that is the case, as below and attached. Could you possibly share this information please, you certainly have access over it, but it does appear to belong to us. Maybe there will need to be another conversation going forward, especially when the use of the land changes, but I await your advice in the meantime. If you need anything additionally from me, please don't hesitate to contact me, as I tried to

emphasise last night, it is our wish to work with the Council. Clerk has replied and informed Tracey will be in touch with new year when we have further information.

- (d) Cemetery Correspondence/report – none
- (e) Street Lighting correspondence/reports - none
- (f) New Houghton Community Centre correspondence/reports
 - i. Email from Richard Jones of Open Door confirming that the group finish for Christmas on 18/12/25 and return on 8/1/26.
 - ii. Email of 22/12/25 from TIS Maintenance with copies of New Houghton Fire Alarm Maintenance Certificate - Satisfactory
- (g) Verney Institute correspondence/report –
 - i. email of 22/12/25 from TIS Maintenance with copies of The Verney Fire Alarm Maintenance Certificate - Satisfactory
- (h) Recreations Grounds correspondence/reports) –
 - i. Email of 5th December 2025 received from Sarah Cooke Leisure Support Officer at Bolsover District Council – of November 2025 Monthly playground and inspection and maintenance Report - No significant changes in conditions since last meeting.
 - ii. Email of 16/12/25 from Martin Hunter of Bolsover District Council, a request was received from Councillor L Stokeley and Chair Ian Allen to seek an additional grass cut on the New Houghton Recreation in relation to the football field before the weekend of 20th December 2025. Martin confirmed that cost of an extra cut would be £125 or £200 with a ride on frail. Clerk asked Martin to confirm what we are regularly billed for and how many cuts have actually been undertaken on Rotherham Rd /Terrace lane Recreation Grounds & Pleasley Cemetery since April 2025 and what further cuts are scheduled.
- (i) The appearance of Pleasley Parish
 - i. email of 8/12/25 from Martin Hunter of Bolsover District Council following conversation with resident. We have received numerous reports of overgrown hedging and a tree, on the boundary of the allotments, running into the jennel to Recreation Rd. In particular, a Derbyshire County Council street light, in the jennel, is being overcome and obscured by vegetation. Given the anti social behaviour in this jennel, can you look at doing a cut back as soon as possible please? – Having confirm hedge belongs to the Meden Allotment, Clerk discussed with Chair Ian Allen and arranged to meet Sam Botham Contractor at site to discuss a quote of £70 per hour to carry out work – should take between 3-4 hours. **Councillors to authorise expenditure.**
 - ii. Email of 7/12/25 from Georgia Worthington of Shelter Maintenance with November cleaning/condition report for the 9 Bus shelters in the Parish – no changes since last meeting.
 - iii. Email of 3/12/25 from Sarah Reaney of Derbyshire County council, the Case Ref Number 770768597 for the flag that is causing nuisance to Christmas lights
 - iv. Email of 2/12/25 from Halam Jenson Community Ranger at Bolsover District Council Today I have had a complaint come through from a resident. It involves the corner of road next to the Nags Head (Chesterfield Rd N, Pleasley, Mansfield NG19 7PA). Basically, most Saturdays the Nags Head Pub holds certain events which attracts a lot of cliental who seem to think they can park all over the paths, blocking access to pedestrians. The Resident also says the double white lines on the road are very faded so maybe people don't see them. The resident says she spoke at one of your meetings however hasn't heard any updates on her complaint. If you could update me regarding what has been said in regard to the resident's complaint that would be greatly appreciated. The Clerk replied noting that Pleasley Parish Council have been in touch with Derbyshire Police who confirmed they cannot take any traffic enforcement at this time as the white lines have faded, however we have also been in touch with Derbyshire Highways who have confirmed the white lines are scheduled to be repainted when the road resurfaced in early 2026.
 - v. Email of 22.12.25 from Robert Griffiths of Civic Pride UK Ltd Re: Christmas Lighting Contract for 2026 and Optional Three-Year Agreement

Thank you for your continued trust in our services, and your early request for prices for Christmas lights for Pleasley Parish for the 2026 festive season. We are pleased to confirm that we can continue to supply, install, maintain, and remove the Christmas lights across the **12 designated lampposts** at the **same rate as 2025**,

with **no price increase**. The cost for 2026 will therefore remain **£250 per column**, giving a total of **£3,000 (excluding VAT)**. In addition, we would like to offer the Council the option of entering into a **three-year fixed contract (2026–2028)**. This provides continuity of service, budget stability, and a **5% discount** on the annual total.

Cost Comparison (All Prices Exclude VAT)

Contract Option	Annual Cost	Total Cost	Saving
Single Year Contract (2026)	£3,000	£3,000	-
Three Year Contract (2026-2028)	£2,850	£8,550	£450

Should the Council wish to proceed with either the single-year arrangement for 2026 or the discounted three-year contract, we will prepare the formal documentation without delay. We look forward to supporting the parish again during the festive period. **Councillors to discuss which option to select and approve.**

- (8) Community Speedwatch updates.
- (9) Live and Local reports –Discuss arrangements for future bookings
- (10) Events Review & future Planning
- (11) Correspondence (not discussed elsewhere on agenda)

i. email of 12/12/25 from Hannah Brown of Hiscox Claims Handing Service regarding a new injury claim which has alleged to have occurred on occupation road (alongside New Houghton Recreation Ground) for RESIDENT a minor, action bought by mother and Litigation friend RESIDENT verses PLEASLEY PARISH COUNCIL. The email and photos show the location of the new claim which appears to be on the occupation road alongside the top of the Rotherham Rd Recreation Ground. The pothole is question is no longer there as we recently refilled recently (even though we don't own the road we refilled the potholes in the absence of Bolsover District Council taking responsibility for Occupational Rd). Hannah Brown has requested the following information - Accident report book, Incident investigation documentation, Witness statements, CCTV, Details of any similar accidents in the last 12 months,, Details of any changes made to procedure following the accident, Risk assessment, Pictures of accident location (if necessary) and Confirmation that the land is open to public use. Clerk to respond,

ii. email of 4/12/25 from Anthony Baartholomew of Clyde & CO confirming RESIDENT v Pleasley Parish Council was listed as per the Notice at the Magistrates' Court/Justice Centre (JC Courtroom 05)

(12) DALC

- i. December 2025 Newsletter – **Councillors to discuss any matters arising that are referred to in this issue.**
- ii. Clerk is required to undertake CiLCA training. This 8 Session course ran by DALC over 16 hours, with a monthly course starting on Zoom on 13th January which supports candidates in gaining the knowledge to complete the qualification. It assists them in building their portfolio and gives guidance and support along the way. CiLCA is based on the day-to-day and annual activities of a Town or Parish Clerk /Responsible Finance Officer (RFO), it should be viewed as a test of your knowledge and experience, rather than a learning. CiLCA is an important qualification for Town and Parish Council Officers. Achieving this on behalf of their councils completes part of the criteria to achieve the General Power of Competence. Costs are £350 in total, **Councillors to approve these costs so Clerk can enrol.**

(13) Fixed Asset Register – The 24/25 internal Audit item H states;

“The Asset register was reviewed at the December 2025 meeting and the Clerk raised the issue that each parcel of land, if gifted to the Council and not purchased, should be held at a nominal £1. It was agreed at the previous meeting that land should be amended to reflect the nominal value.

Clerk has also taken this opportunity to add depreciation to the play equipment.

1. Councillors to review and approve the amended Fixed Asset Register which is now amended to reflect

Restated Value of Land of Fixed Asset register	£744,840.20	(-£393,594)
Restated Value of Fixed Asset register Play Equipment (15% depreciation)	£734,547.43	(-£10,292)

(-£403,886)

PREVIOUS Total value of Fixed Asset Register	£1,138,434
NEW 25/26 Total Value of Fixed Asset Register	£734,547
Councillors to discuss approved the fixed value of the fixed asset register.	

We also have a duty to review the following -

(14) Review of Pleasley Parish Council's Standard Orders - updated to NALC model version 31/3/25 – Councillors to review and to adopt.

(15) Review of Pleasley Parish Council's Financial Regulations - updated to NALC model version 5/3/25 – Councillors to review and to adopt.

(16) Planning Matters In accordance with the orders and regulations made under the above Act, The Planning Officer should be pleased to receive your comments within 21 days of the following letters: (previously forwarded to councillors via email)

TOWN AND COUNTRY PLANNING ACT 1990

Consultation on application for Full Planning Permission

REFERENCE NO : 25/00509/FUL

APPLICANT : Messrs Marshall & Allen

DEVELOPMENT : Change of use of land to enable the stationing of 7 caravans for residential occupation with associated gardens, vehicular access and parking

LOCATION : Station Yard Chesterfield Road Pleasley Mansfield NG19 7PQ

I am writing to notify you that the District Council have received an application for the development set out above. If you have any comments to make on this proposal will you please let me know, in writing before 12 January 2026. It would be helpful to quote the above planning reference number on any correspondence.

(17) Clerk has provided copy of 2025/26 Financial Review 26/27 Budget I provided to councillors showing

i. actual income and expenditure from April – December 2025 with projections for January 2025 – March 2026. Projected income / expenditure / projected Budget for 26/27 . Councillors to discuss

ii. Councillors to set a date for the finance working group to discuss the 26/27 precept to make recommendations to next meeting (see following email)

- Email/letter of 16/12/25 from Jordan Chapman (Senior Accountancy Assistant) Theresa Fletcher (Director of Finance of Bolsover).
- PARISH (including Town Councils) PRECEPT. I would like to request that you notify the District Council of the Parish (Town)
- Council precept requirement in writing for 2026/27 by the 2nd of February 2026. Following the calculation of the Tax Base levels for 2026/27, I can advise that the figure for Pleasley Parish Council is £763.12. The level of precept demanded is determined by the Parish (Town) Council and I trust that this information in respect of the next financial year 2026/27, will assist with the process. The Clerk has replied to Jordan Chapman who has confirmed that it'll be ok to receive our Precept figure following the meeting of Pleasley Parish Council on February 2nd 2026, if we require this additional time.

(18) Councillors to approve the following payment schedule.

Invoice Date	Payee	Invoice No	Details	Net £	VAT £	Gross £
26/11/2025	Civic Pride UK Ltd	SI-6654	Christmas Lights 2025 - 12 No Motifs	3000	600	3600
30/11/2025	General Services Mansfield Ltd	INV 3172	For attending the Verney to pressure wash and treat the front entrance	83.33	16.67	100
30/11/2025	Shirebrook Town Council	INV 1590	Hire of Outreach Chair Aerobic Instructor 5.,12,19, 26 November 2025	73.33	14.67	88
01/12/2025	Vault Electronic Security	TW 2728	CCTV Rental system Sept, Oct, Nov 2025 £299 per month	897	179.4	1076.4
17/12/2025	Bolsover District Council	229803	Ground Maintenance Works - Summer 2025	3937.5	787.5	4725
21/12/2025	S Botham Agricultural Services	Inv 0136	Hedgecutting alongside Meden Allotments	260	52	312

(19) BANKING Councillors receive copies of the above bank reconciliations as part of this agenda and these transactions to be reviewed by councillors and to be approved during this meeting.

Clerk notes that the Balance of the Current account on the 18/12/24 was £36,558.5 Clerk notes that the Current Balance of the Reserve Account is **£4,160.68**

		Opening Balance	£51,965.61				
Date	Type	Description		VAT Rate	VAT	EXPENDITURE	INCOME BALANCE
24-Nov-25	D/D	WATER PLUS , 0831128392 Verney Water Bill			-69.50		51,896.11
24-Nov-25	CHQ	Chq '001223 - Salary M7			-771.64		51,124.47
24-Nov-25	DPC	Amazon - HP Printer Ink - Clerk refund	20.00%	-6.86	-41.18		51,083.29
25-Nov-25	D/D	SAGE UK LTD , DPASCWK Accounting Software Fees	20.00%	-11.20	-67.20		51,016.09
27-Nov-25	D/D	WATER PLUS 7001454807 Crompton Street Water Bill			-104.00		50,912.09
27-Nov-25	D/D	WATER PLUS , 0748010617 Meden Avenue Allotment Water Bill			-61.75		50,850.34
27-Nov-25	D/D	WATER PLUS , 0510004799 New Houghton Community Centre Water Bill			-34.39		50,815.95
30-Nov-25	DPC	Staff Salary Payments November 25 - Month 8			-2,756.85		48,059.10
01-Dec-25	D/D	BOLSOVER D C , 800224800 The Verney Community Tax			-146.00		47,913.10
01-Dec-25	D/D	BOLSOVER D C , 800197465 New Houghton Community Tax			-180.00		47,733.10
01-Dec-25	DPC	All Cartridge People Box A4 PAPER - Clerk refund	20.00%	-3.83	-22.98		47,710.12
01-Dec-25	DPC	HMRC CUMBERNAULD Tax & National Insurance - Month 8			-831.35		46,878.77
01-Dec-25	BAC	S HODKINSON , S1-88 FIELD RENT ,			75.00		46,953.77
01-Dec-25	BAC	B CRABB , DALES WATER ,			32.00		46,985.77
01-Dec-25	BAC	MS JENNIFER MELLOR, GRAZING LAND			125.00		47,110.77
02-Dec-25	D/D	NEST , IT000003863474 Pension Month 8			-47.32		47,063.45
03-Dec-25	DPC	ARTHUR J GALLAGHER 550549859 Engineering/Construction			-644.60		46,418.85
03-Dec-25	DPC	SHIREBROOK Town Council - Inv 001581 Hire of Chair	20.00%	-18.33	-110		46,308.85
03-Dec-25	DPC	LIVE LOCAL , PLEASLEYP 10305 Threaded Performance fees	20.00%	-78.28	-469.65		45,839.20
03-Dec-25	DPC	BOLSOVER DISTRICT , PLEASLEYP 227986 Playground	20.00%	-26.00	-156		45,683.20
03-Dec-25	DPC	TREVOR DAVIS Trading as Red Design & Print , 11782 Winter			-398.00		45,285.20
03-Dec-25	DPC	SERIOUSMIX - L Fletcher Internet Management			-255.00		45,030.20
03-Dec-25	DPC	LJ BRUDENELL Pryme clean New Houghton Cleaning	20.00%	-11.38	-68.28		44,961.92
03-Dec-25	DPC	Parish Online , 17UC009-0003 Management of new website/email/cloud storage	20.00%	-10.80	-64.8		44,897.12
03-Dec-25	DPC	GUARDIAN GAS , INV 1159 , Service of Boilers at New Houghton Community Centre & The Verney	20.00%	-83.00	-498		44,399.12
03-Dec-25	DPC	SHELTERMAINTAINLTD , INV16898 Cleaning of Bus Shelters -	20.00%	-14.26	-85.54		44,313.58
03-Dec-25	DPC	COMMUNITYHEARTBEAT, INV 28378 , Defibulator Supplies	20.00%	-108.00	-648		43,665.58
04-Dec-25	D/D	AQUISS Intranet Fees - New Houghton Community Centre	20.00%	-6.00	-36		43,629.58
05-Dec-25	C/R	New Houghton Community Centre Room Hire Fees				380.00	44,009.58
08-Dec-25	DPC	Clerk - expenses November/December 25			-57.70		43,951.88
09-Dec-25	D/D	BRITISH GAS BUSINESS, 600221089 Gas New Houghton	5.00%	-7.46	-149.17		43,802.71
09-Dec-25	C/R	Payslip '000221 - Verney/Open Doors/Live & Local Income				729.00	44,531.71
11-Dec-25	C/R	Chq 836112 - Verney Room Hire Income				50.00	44,581.71
15-Dec-25	CHQ	001224 Cheque - M8 Salary			-771.64		43,810.07
		BRITISH GAS BUSINESS, 601078068 Electric New Houghton Community Centre	5.00%	-4.51	-94.73		43,715.34
16-Dec-25	D/D	BRITISH GAS BUSINESS, 600983076 Verney Gas	5.00%	-8.41	-176.59		43,538.75
		Totals		-398.32	-9,817.86	1391	
		OPENING BALANCE	51,965.61				
		CLOSING BALANCE	43,538.75				