

Pleasley Parish Council

Ian Weekes
Clerk to the Council
The Verney Institute
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29th September 2025

Dear Councillor

You are summoned to attend a meeting of Pleasley Parish Council to be held at **7.00pm on Monday 6th October 2025 held at New Houghton Community Centre, 13 Rotherham Rd, New Houghton.**

Please advise me if you are unable to attend.

The names of those councillors present at a meeting of the council must be recorded and included in the minutes of the meeting (paragraph 40 of schedule 12 to the 1972 Act). For ease of reference, the minutes should also record the names of those councillors who are absent from a meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read "I. Weekes".

Ian Weekes

Clerk to Pleasley Parish Council

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PLEASLEY PARISH COUNCIL AGENDA - 6th October 2025

PART 1- NON-CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Declaration of Members Interest.

To enable members to declare the existence and nature of any Disclosable Pecuniary Interest and Non-Statutory Interest as defined by the Members Code of Conduct in respect of:

- a) Declaration of Members Interest with regard to any business on the agenda,
- b) Declaration of Members Interest with regard to any urgent additional items to be considered,
- c) Declaration of Members Interest with regard to any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time. Interests that become apparent at a later stage in the proceedings may be declared at the time.

3. Public speaking.

A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on business on the agenda.

(1) Crime reports

Latest information from Derbyshire Constabulary website shows crimes that were reported in the Parish of Pleasley are as below.

	April 2025	May 2025	June 2025	July 2025
All Other Crime	3		10	9
Anti-social behaviour	8	8	4	8
Burglary	1		1	1
Criminal Damage & Arson		1	6	6
Drugs				
Other Crime		5		
Other Theft	1	1		
Possession Weapons				1
Public Order	4	4		
Vehicle Theft	2	9	1	
Violence and sexual offences			12	8
Total	19	28	34	33

<https://www.derbyshire.police.uk/area/your-area/derbyshire/north-east/pleasley/about-us/top-reported-crimes-in-this-area> - link showing the above number of incident, <https://www.derbyshire.police.uk/area/your-area/derbyshire/north-east/pleasley/about-us/crime-map> - this shows the crime map, however alternatively you can view as a list of A-Z of streets

- (2) Report from and Questions to Derbyshire County Councillor Sarah Reaney.
- (3) Report from and Questions to District Councillor T Kirkham.
- (4) Chairman's announcements
- (5) To confirm the date of next meeting of Pleasley Parish Council is scheduled to be held at 7pm on Monday 3rd November 2025 at The Verney, 13 Newboundmill Lane, Nottingham NG19 7PL.
- (6) Minutes of the previous meeting of the 1st September 2025 to be approved and signed.
- (7) Reports.
 - (a) Report from Community Speedwatch initiative.
 - (b) Allotments /Grazing Land correspondence/reports -

Crompton Allotments - Regarding the ongoing situation with a tenant who has 16 bee hives on Crompton. Pleasley Parish Council formally requested the removal of the 13 hives leaving 3 remaining hives as per new limit for allotments. Clerk has contacted Derek Sherratt from The Chesterfield Bee Keeping Association to help re-home the

bees who recommended contacted Bee Inspector Adrian Kennedy if no further progress is made. Contact with Adrian has been made however Adrian's been on leave for a number of weeks. A letter was sent to tenant's home address asking for confirmation that the birds and bees on the tenants' allotments are being care for, tenant has contacted the Clerk to confirm this is the case. The tenant has confirmed that the hives will be moving in early October apart from the remaining three.

(c) Cemetery Correspondence/report –

- i. email of 17/9/25 from Mary Haynes of A W Lynn of Nottingham confirming that date for an additional memorial inscription for the headstone for the late Grace Beardshaw on the existing headstone.
- ii. email of 15/9/25 from Leonie Croft of Beecroft Memorial – enquiring what the cost will be for the placing of an additional memorial sloping stone plaque placed into grave space beneath the headstone of deceased late husband. The deceased wife's ashes were recently interred to the husband's grave space. The reason for the additional memorial request is there is no space for an additional inscription on the deceased husband's headstone. **The Clerk notes that Parish current fees** for the addition of memorial stone for an ashes plot is normally £50, the cost of a headstone to a grave is £75, the administration fees for alteration or additions to headstone is £25. all memorials must have the appropriate grave/plot number engraved into the base.

Clerk also notes the following requirements for memorial sizes

The maximum height of the headstone on a grave plot shall not exceed 900mm 35"
The width shall not exceed the width of the grave space but typically should be 600mm. 24"
Only one vase block shall be permissible to be placed on a grave plot. The vase must be placed within the proximity of the headstone and shall not exceed 300mm x 300mm x 300mm 12"

Councillors are to discuss if Pleasley Parish Council permit the memorial sloping stone plaque to be placed into grave space beneath the headstone and if so, determine what the fees will be (Councillors to be provided with printed copies of the proposed memorial and its dimensions.

- ii. Telephone call from owner of a memorial bench sited in Pleasley Parish Cemetery, their existing memorial bench is over twenty years old and requires replacement. The owner wishes to replace the bench like for like as soon as permitted. The owner of the bench has proposed they will dispose of the old bench and arrange delivery and placing of the bench in situ. **Councillors to discuss and approve.**

(d) Footpaths/ Highways correspondence/reports –

(e) Street Lighting correspondence/reports –

- i. email of 10/9/25 from Derbyshire District Councillor Sarah Reaney regarding the traffic sign that has incurred traffic damage on junction of Chesterfield Road and Crow Hill - Meden Square in Pleasley - Cllr Sarah Reaney notified Derbyshire Highways of this FS-Case-730474608 however it has since been identified that this falls to the responsibility of Nottinghamshire County Council. Clerk has notified NCC case reference CSC750836124

- ii. email of 3/9/25 Derbyshire District Councillor Sarah Reaney regarding case number is FS-Case-746103975 regarding member of public's attendance at the previous meeting regarding main road parking issues of Nags Head Pub Chesterfield Road Pleasley NG19 7PA

- iii. email of 2/9/25 Derbyshire District Councillor Sarah Reaney confirming it was raised at the meeting last night in Pleasley that there is a streetlight that is not working on Occupation Road New Houghton NG19 8TG . This looks as though it has been reported previously. The streetlight in question is hidden in a tree which requires cutting back so this will need raising as an issue as well.

(f) New Houghton Community Centre correspondence/reports

- i. District Councillor T Kirkham asked if Support worker from Derbyshire Unemployed Workers working from the Community Centre on a Thursday at the same time as the Computer Group, T Kirkham asked if we donate £1,000 to discover costs. Chair proposed he could screen off a confidential area, or use of the changing room. We could donate £500 with being 6 months into this year, and we could budget for the £1,000 for 26/27. **Councillors to discuss whether to approve the £500 for the rest of year.**

(g) Verney Institute correspondence/report –

- i. Thank you card received from Rev Karen Bradley of St Michaels Church Pleasley. This comes with a huge 'Thank you for choosing St Michael's as the charity for this year's Scarecrow Festival. Thank you for the £633

Which will go directly to the roof repair. We also want to say thank you for your continued support on Sunday mornings and at our other events. This has made the difficulty of not being able to use our church building easier to cope with. We are looking forward to the celebration we can have when we are eventually back in the building and hope you will all be able to be a part of that. Every blessing for the work that you do in this community.

- ii. Email of 10/09/25 from Julie Bailey of James Maude Camera Club in Mansfield. I am a participant of the James Maude Camera club Mansfield and would like to come to a parish council meeting near the club to talk about the club. We are hoping to get some funding, we put on photographic exhibitions to showcase our work and hopefully encourage new members and encourage community participation. The club has diminished somewhat since covid. One of the exhibitions is at the Pleasley Pit Centre. We find it helps community inclusivity and cohesion. Please let me know the next parish council meeting in the Mansfield area and the e chairpersons e mail address and I'll contact to see if we can attend and discuss
- iii. Email of 27/9/25 from David Kirkham regarding the Cardboard Club. We had 14 the first week, 11 week 2, and 10 last week. I had a chat with the 10 last week and they are all enthusiastic and will try and get more to come along. I am hoping we will get more interest as the weather gets colder and wetter. Everyone lives in the parish and most are retired. I explained about the costs, of the venue hire etc. and they agreed with my approach to funding, which is to ask for donations at each meeting (I don't want to turn people away because they can't afford a subscription). At present we are averaging about £10 a meeting. So, any help that the parish council can provide would be welcome. **Councillors to discuss** whether to extend the initial free 4-week exemption from paying room hire fees or whether to make the group free to residents of The Parish.

- (h)
 - i. Recreations Grounds correspondence/reports) –Monthly playground and inspection and maintenance Report of August 2025 received from Sarah Cooke Leisure Support Officer at Bolsover District Council – No change in condition of the play equipment– Risk Level of equipment at Terrace Lane/Rotherham Rd is Low/Very Low.
 - ii. Email of 14/10/25 from Karla Hargreaves of HAGS UK confirming that their engineers have now been site and corrected the broken bearing/housing on the all-access-roundabout.

- (i) The appearance of Pleasley Parish
 - i. Email of 18/9/25 from Phillipa McGregor from Plantscape confirming that that our Parish hanging baskets planters are going to be collected on the 19th October 2025.
 - ii. Email of 15/9/25 from Councillor L Radford with photos sent to Clerk regarding there's a lot of rubbish tyres and all sorts of rubbish looks like it's been fished out the river/footpath near the bridge of Chesterfield Rd, Pleasley enquiring if we can get this rubbish removed. Clerk reported this to Mansfield District Council case reference NFT008895. Clerk has since emailed confirmation that this rubbish has been removed.
 - iii. Email from S Botham Agricultural Services As per last year the cost of a hedge cut for Terrace Lane (alongside the Recreation Ground) and bottom corner of Newboundmill Lane (near the village signage) will be £60 per hour plus VAT – should be 2 hours work. Contractor should be able fit the work in by the end of October. **Councillors to approve this work costs.**

- (8) Live and Local reports –Discuss arrangements for future bookings
- (9) Correspondence (not discussed elsewhere on agenda)
 - i. Email of 22/9/25 from Angela Eminson Treasurer of Millenium Green writing on behalf of the Millenium Green Committee, we would like a request for support to be discussed within the forthcoming Parish Council meeting on 6th October 2025. The New Houghton Millenium Green has been maintained by a team of volunteers for the past 25 years. As a group we are requesting help from the council so we can keep the green going for the village over the next 25 years. Councillors to discuss. Specifically, we ask for support in fundraising and in improving the governance of the New Houghton Millenium Green Trust. Would representatives from the council with skills in the areas above be free to meet with us in the next few weeks? **Councillors to discuss.**
- (10) DALC September 2025 Newsletter – forwarded to councillors on 3/9/25 - Councillors to discuss any matters arising that are referred to in this issue.
- (11) Planning of Future Events – Councillors to discuss the following.
 - i. Halloween event – Friday 31st October at the Verney for small children 4-6pm

ii. Sunday 9th November 2025 – Remembrance Sunday – Previous minutes noted that Councillors agreed for Clerk purchase 2 wreaths and 10 replacement large poppies. Chair to lay wreaths on behalf of The Council. If the Chair is not available Vice Chair to stand in.

(12) The Smaller Authorities' Proper Practices Panel (SAPPP) has released the updated 2025 edition of the Practitioners' Guide, offering essential updates to support local councils and smaller authorities in managing governance and financial duties with greater clarity.

In addition to confirming councils must follow existing compliance (GDPR & DPA for security and privacy, FOI & Transparency Code for document publishing), the 2025 edition of the Practitioners' Guide states (Assertion 10: Digital and Data Compliance):

Councils must operate from a council-owned domain-based official email addresses and website
The website must continue to meet accessibility regulations with an IT policy in place.

The Clerk reports that he has attended a free on-line seminar ran by Parish Online (a non-profit / community interest organisation) Parish online is offers Parish Clerks a free Government Demain Email to help Parish Council's comply with the minimum requirement of Assertion 10, this will be provided free for a period of 5 years (the only cost will be if the email account exceeds the 5GB storage limit – if so a fee of £20 a year will be issued) The idea of offering a free email to encourage Parish Councils to upgrade to full compliance. If councillors wished to purchase the upgrade packages they would qualify for the £100 discount for year 1.

1. Use of a GOV.UK Clerk email (no cost provided for a period of 5 years)
2. The cost of 20 free emails address for councillors is £260 per year (£160- with the year 1 discount)
3. The cost of a GOV.UK website is £300 per year (£200- with the year 1 discount)
4. The cost of Cloud based storage system would be £42.a year.

The Council would own the GOV.UK email / web domain and the Super User (usually the Clerk) could add / remove Clerk/Councillors emails as request with data migrated from existing into the GOV.UK assessable web format. The Clerk could also upload materials to the web directly instead of going through another intermediary company (which is contrary to GDPR). **Councillors to discuss whether to take up the opportunity of approving the purchase of the options 1-4.**

(13) Planning Matters In accordance with the orders and regulations made under the above Act, The Planning Officer should be pleased to receive your comments within 21 days of the following letters: (previously forwarded to councillors via email)

17th September 2025

Application No: 25/00319/FUL

Proposal: Change of use to residential including repairs, refurbishment and associated works

Location: P Parnell Car Cosmetics Newboundmill Lane Pleasley NG19 7PL Applicant: Mr Michael Parnell

Further to my consultation regarding the above application for Full Planning Permission I write to

inform you that permission for the proposal has been granted subject to the following conditions:

1. The development shall be begun before the expiration of three years from the date of this permission.
2. The development must be carried out in accordance with plan numbers: 03A Proposed plans. and 05A Proposed elevations.
3. The rooflight in the rear elevation must have a minimum internal cill height of 1.6m and must be maintained as such thereafter.
4. Notwithstanding the provisions of Part 1, Classes A, AA, B, C, D and E or Part 2 class A of Schedule 2, Article 3 of the Town and Country Planning (General Permitted Development) Order 2015 (or any Order revoking and re-enacting that Order) the dwelling must not be extended or altered externally, nor must any incidental building or structure or means of enclosure be erected without the prior grant of planning permission.
5. Before the dwelling hereby approved is first occupied, the parking space shown on the approved plans must be available for parking on site and must be maintained as such thereafter.
6. The existing pantiles must be reused unless otherwise agreed in writing by the Local Planning Authority and the verge must have a traditional pointed finish. If the existing pantiles cannot be re-used, a sample of the proposed replacement tile must be submitted to and approved in writing before its use on site.
7. Rainwater goods must be cast metal mounted on rise and fall brackets.
8. All stone repairs and lime pointing must be carried out in matching materials unless otherwise agreed in writing with the Local Planning Authority.
9. Before their installation on site, 1:20 details of all windows and external doors must be submitted to and approved in writing by the Local Planning Authority. The windows and doors must be installed in accordance with the approved details and must be maintained thereafter.
10. The Existing timber lintels in the building must be retained and details of any additional cills and lintels required must be installed in accordance with details which have been submitted

to and approved in writing by the Local Planning Authority.

11. The roof light shown on the approved plans must be a flush fitting conservation rooflight the details of which must have first been submitted to and approved in writing by the Local Planning Authority.

12. The external flue shown on the approved plans must be powder coated in black and must be maintained as such thereafter.

13. Prior to its installation on site, details of the proposed air source heat pump and its location must be submitted to and approved in writing by the Local Planning Authority. The approved air source heat pump must be installed on site in accordance with the approved details and must be maintained as such thereafter.

(14) Councillors to discuss recommendations from the Finance Working Group – Decision deferred from last meeting to discuss proposal to cancel the Pantomime to avoid the logistical problems with the numbers of residents and only having 60 tickets to pass out to residents. Proposal is to accept the loss of the deposit for the pantomime and to consider funding a Christmas meal for the mature residents of the parish instead. At the previous meetings Councillors agreed they would go away and gain costings for a replacement event.

Clerk notes the Terms & conditions of booking

5) In the event that The Client cancels an Engagement they will be liable to pay cancellation charges as follows:

i) Cancellation over 60 days prior to the Event Date: 50% of Total Invoice

ii) Cancellation made 59-0 days prior to the Event Date: 100% of Total Invoice **CLERK NOTES That there are 49 days between 7th October and 25th November, so we'd have to pay 100% of the costs.**

iii) Deposits are non refundable - **Councillors to discuss.**

(15) Email of 4th September 2025 from PFK to Pleasley Parish Council regarding Completion of the limited assurance review for the year ended 31 March 2025. We have completed our review of the Annual Governance & Accountability Return (AGAR) for Pleasley Parish Council for the year ended 31 March 2025. Please find our external auditor report and certificate (Section 3 of the AGAR Form 3) included for your attention as an attachment to the email containing this letter along with a copy of Sections 1 and 2 of the AGAR, on which our report is based.

External auditor's limited assurance opinion 2024/25 External auditor certificate 2024/25 We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025. On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Regarding the above on 8th September 2025 The Clerk has prepared and published a “Notice of conclusion of audit” on local noticeboards and on the Pleasley Parish Website which details the rights of inspection, (required to be published before the 30th September) in line with the statutory requirements and published the “Notice” along with the certified AGAR (Sections 1, 2 & 3). which has included publication on the smaller authority’s website. (Please note that when the statute and regulations were amended in 2014 and 2015, they did not include a requirement for the length of time for which the “Notice” must be published. The previous statute required 14 days; but it is now up to the authority to make this decision). • Keep copies of the AGAR available for purchase by any person on payment of a reasonable sum. • Ensure that Sections 1, 2 and 3 of the published AGAR remain available for public access for a period of not less than 5 years from the date of publication.

(16) **Councillors to approve the following payment schedule**

Invoice Date	Payee	Invoice No	Details	Net £	VAT £	Gross £
30/06/2025	Shirebrook Town Council	1542	Hire of Outreach Chair Aerobics Instructor; 4th, 11th, 18th, 25th June 2025	73.33	14.67	88
08/08/2025	Bolsover District Council	225545	Playground Inspection and Maintenance Service - monthly carreid out between April - July 2025	240	48	288
27/08/2025	Shelter Maintaintence Ltd	16725	Cleaning of 9 bus shelters in Pleasley & New Houghton	71.28	14.26	85.54
31/08/2025	Shirebrook Town Council	1560	Hire of Outreach Chair Aerobics Instructor 6, 13, 20, 27 August 2025	73.33	14.67	88
04/09/2025	PKF Littlejohn LLP	SB06748	Limited assurance review of AGAR return for year ending 31/3/25	420	84	504
02/09/2025	Vault Electronic Security	TW 2616	month	897	179.4	1076.4
01/10/2025	Bolsover District Council	226806	Trade Refuge Contract No 830 - service provided 01/10/25 - 31/3/26 240litre & 500litre Trade Bin Emptied Weekly	798.72	0	798.72
01/10/2025	Bolsover District Council	226794	Trade Refuge Contract No 1049 - service provided 01/10/25 - 31/3/26 - 600litre Trade Bin Emptied Weekly	531.93	0	531.93
01/10/2025	Bolsover District Council	227048	Trade Refuge Contract No 2618 - service provided 01/10/25 - 31/3/26 240litre Trade Bin Emptied fortnightly	163.02	0	163.02

(17) BANKING Councillors receive copies of the above bank reconciliations as part of this agenda and these transactions to be reviewed by councillors and to be approved during this meeting.

		Opening Balance	£22,763.61				
Date	Type	Description	VAT Rate	VAT	EXPENDITURE	INCOME	BALANCE
26-Aug-25	D/D	SAGE UK LTD , DPASCKW Accounting software fees	20.00%	-11.20	-67.2		22696.41
26-Aug-25	DP/C	Clerk Amazon refund Printer Cartridges	20.00%	-6.12	-36.7		22659.71
26-Aug-25	DP/C	Clerk postage refund - 1st class stamps			-13.6		22646.11
26-Aug-25	BAC	FG Live & Local Beziique Ticket Sales				13.5	22659.61
28-Aug-25	DP/C	M5 (August 25) Staff Salary Payments			-3024.41		19635.2
28-Aug-25	DP/C	HMRC CUMBERNAULD M5 (August 25) Liabilities			-994.64		18640.56
01-Sep-25	D/D	BOLSOVER D C, 800224800 The Verney Community Tax			-146		18494.56
01-Sep-25	D/D	BOLSOVER D C, 800197465 New Houghton Community Tax			-180		18314.56
01-Sep-25	BAC	JM Dale Engineering Grazing Land Monthly Rental				125	18439.56
01-Sep-25	BAC	MA&CI M JM Live & Local Beziique Ticket Sales				27	18466.56
01-Sep-25	BAC	SH & BC Dale Engineering Grazing Land Monthly Rental				75	18541.56
02-Sep-25	D/D	NEST , IT000003863474 Pension Fees M5 (August 25)			-72.52		18469.04
02-Sep-25	DP/C	TIS-134368 Emergency Lighting/Fire Alrm Testing for both community	20.00%	-96.38	-578.3		17890.74
02-Sep-25	DP/C	Shirebrook Town Council 001554 Hire of outreach chair aerobics	20.00%	-18.33	-110		17780.74
02-Sep-25	DP/C	SHELTERMAINTAINLTD INV166389 shelters Pleasley and NH - JULY 2025	20.00%	-14.27	-85.64		17695.1
02-Sep-25	BAC	AH Live & Local Beziique Ticket Sales				13.5	17708.6
03-Sep-25	D/D	AQUISS Internet New Houghton Centre	20.00%	-6.00	-36		17672.6
04-Sep-25	C/R	New Houghton Community Centre Income				330	18002.6
08-Sep-25	CHQ	001215 Chq Employee Salary (M5)			-771.64		17230.96
08-Sep-25	CHQ	001214 Chq Employee Salary (M4)			-771.64		16459.32
08-Sep-25	DP/C	refund			-89.98		16369.34
09-Sep-25	D/D	BRITISH GAS BUSINE, 600221089 Gas New Houghton Community Centre	5.00%	-2.36	-49.54		16319.8
09-Sep-25	BAC	HMRC VTR , XZV126000102594 24/25 Vat REFUND				7497.29	23817.09
10-Sep-25	CHQ	001218 Scarecrow 1st Prize Chq			-50		23767.09
10-Sep-25	D/D	NPOWER , A0009238525001 Unmetered supply street lights CCTV 1/3/24 -	5.00%	-2.45	-51.38		23715.71
12-Sep-25	D/D	BRITISH GAS BUSINESS 600221089 GAS New Houghton Community Centre	5.00%	-13.28	-278.85		23436.86
15-Sep-25	CHQ	001216 Scarecrow 3rd Prize Chq			-25		23411.86
15-Sep-25	DP/C	Scarecrow 1st Prize Chq			-36.44		23375.42
16-Sep-25	D/D	BRITISH GAS BUSINE, 601078068 Electric New Houghton Community Centre	5.00%	-4.20	-88.15		23287.27
17-Sep-25	D/D	NPOWER , A0009234798001 Christmas Light 24/25 Fees	5.00%	-7.15	-150.19		23137.08
18-Sep-25	BAC	JM Dale Engineering Grazing Land Quarterley Water Fees April - June 25				32	23169.08
22-Sep-25	D/D	BT GROUP PLC, GP00456935-000085 Verney Internet & Telephone	20.00%	-7.91	-47.46		23121.62
22-Sep-25	DP/C	RH Live & Local ThreadedTicket Sales				13.5	23135.12
22-Sep-25	BAC	BC & SH Dale Engineering Grazing Land Quarterley Water Fees April-June				32	23167.12
23-Sep-25	D/D	BRITISH GAS BUSINE, 601078138 Electricity Verney	5.00%	-4.67	-97.99		23069.13
23-Sep-25	D/D	PERSONNEL HYGIENE , AI00203691	20.00%	-28.50	-170.98		22898.15
25-Sep-25	D/D	WATER PLUS , 7001454807 Crompton Street Allotment Water Rates			-104		22794.15
25-Sep-25	D/D	SAGE UK LTD , DPASCKW Accounting software fees	20.00%	-11.2	-67.2		22726.95
		Totals		-234.01	-8181.95	8145.29	
		OPENING BALANCE	£22,763.61				
		CLOSING BALANCE	£22,726.95				

Clerk notes that the Current Balance of the Reserve Account is £4,160.68