

PLEASLEY PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON 8 MAY 2017**

Present

Councillor J H Wright (Chair)

Councillors I Allen, Mrs P M Bowmer, Mrs V Douglas, D M Gamble, D Gelsthorpe, Mrs J Jones, N Jordan, T Kirkham and C Randall

Also present:
One member of the public

PART 1 - NON-CONFIDENTIAL INFORMATION

107/17 Election of Chairman of Pleasley Parish Council for the year of 2017/18

RESOLVED Councillor J H Wright be re-elected Chairman of the Council for the municipal year 2017/18

108/17 Election of Vice-Chairman of Pleasley Parish Council for the year 2017/18

RESOLVED that Councillor Mrs P M Bowmer be re-elected Vice-Chairman for the municipal year 2017/18

109/17 Appointment of Representatives to Outside Bodies

(a) Community Centre Management Committees

RESOLVED that all the Parish Councillors be appointed to the New Houghton Community Centre and The Verney Institute Management Committees for the municipal year 2017/18 and, where appropriate, a representative of the bodies or organisations using the facilities be invited to attend the meetings.

(b) Pleasley Vale Park Area Conservation Partnership Scheme Advisory Committee

RESOLVED that Councillor Mrs P M Bowmer and Councillor J H Wright be appointed to represent the Parish Council on the above for the municipal year 2017/18

110/17 Apologies for absence

None

111/17 Declaration of Members interests

Councillor Wright declared a disclosable pecuniary interest in agenda item 16.

112/17 Dispensation granted to Members declaring disclosable pecuniary interests in an agenda item

None

113/17 Public Participation

(i) One member of the public was present

(ii) Report of the Police Representative

(i) No police representative was present at the meeting. Crime statistics for February 2017, from the Police website, were presented by the Clerk:

Anti-Social Behaviour 3
Burglary 1
Drugs 3
Public Order 1
Vehicle Crime 1
Violence and Sexual offences 4

RESOLVED that the report be noted

(ii) The Clerk also reported that a request had been received to send any correspondence for the Police to the following address:

Sergeant 1611 Church
Derbyshire Constabulary
Shirebrook Police Station
Central Drive
Shirebrook
NG20 8BE

RESOLVED that the report be noted

(iii) Report of the County Councillor

None

(iv) Report of the District Councillor Mrs P M Bowmer

Councillor Bowmer reported that the Pleasley Vale Chimney was still in need of repair but funding for this had not yet been secured. She also reported that Leisure Services have re-commenced their Adventure Day sessions; these will be held every Saturday from 13 May to 30 September 2017, 10.00am – 1.00pm at Pleasley Vale Outdoor Activity Centre. She also reported that changes were planned to re-locate the Security Office and some of the security barriers at the Pleasley Vale Business Park.

It was also reported that further council housing development is planned in the Bolsover District through the B@Home programme which involves Bolsover District Council working in partnership with Robert Woodhead Ltd.

RESOLVED that the report be noted.

114/17 Date of next Meeting

RESOLVED that the next meeting of the Parish Council be held on Monday 5 June 2017 in the Verney Institute, Newboundmill Lane, Pleasley and that the meeting for July be provisionally fixed for 3 July 2017.

115/17 Minutes of Last Meeting

RESOLVED that the minutes of the meeting held on 3 April 2017 be approved as a correct record and signed by the Chairman.

116/17 Chairman's Announcements

None

117/17 Allotments

- (i) The Clerk reported that most tenants had paid their annual rent and at present there is one vacant plot on Crompton Street and two on Meden Avenue. It was

RESOLVED that the report be noted

- (ii) Consideration was given to an enquiry about a vacant allotment plot, which had been received from someone who lives just outside the parish. It was

RESOLVED that as current demand from parishioners has been satisfied a vacant plot could be offered to someone who lives outside the Pleasley Parish.

118/17 **Cemetery**

- (i) Clerk reported that the water connection had been completed by Severn Trent. However, on a visit to the Cemetery it was discovered that the tap was not working and this matter had been reported to the contractor. It was

RESOLVED that the report be noted

- (ii) Consideration was given to the removal of tree behind a seat in the Cemetery due to heavy soiling from bird droppings. It was

RESOLVED that the Clerk will arrange for a survey to be undertaken to evaluate whether the tree should be pruned or removed; this will then be re-considered at a future meeting.

119/17 **Footpaths**

- (i) It was reported that some weeds had started to appear through the tarmac of the recently resurfaced path near the Meden Avenue allotment site at New Houghton. It was

RESOLVED that the Clerk will report this to the contractor.

120/17 **Highways**

- (i) The Clerk reported that work had been carried out to repair potholes in the Parish. It was

RESOLVED that the report be noted.

121/17 **New Houghton Community Centre**

- (i) None
 - (ii) Update on Open Door Computer Group
- No issues were reported

RESOLVED that the report be noted.

122/17 **Recreation Grounds**

The Clerk reported that minor vandalism had resulted in some tree stakes, which supported the trees in the Rotherham Road Play Area, being loosened and removed. It was reported that the area had been made safe and any stakes which were no longer considered necessary would be removed. It was

RESOLVED that the report be noted.

123/17 **Street Lighting**

- (i) It was reported that an email had been received from Derbyshire County Council Street Lighting stating that funding has been secured to replace the lighting columns and network around Pleasley Roundabout in the 2017/18 financial year. It was

RESOLVED that the report be noted.

124/17 **Verney Institute**

- (i) None
- (ii) Proposed senior citizens exercise class
A potential instructor has been identified, subject to the submission and approval of relevant paperwork. Residents who expressed an interest will be contacted with details of the proposed location, day and time of the class. After a short discussion, it was agreed that this class should be free for local residents and there will be a charge of £2 per session for non-parishioners. The Clerk reported that it was possible to apply for funding from the Healthy Bolsover Grants Scheme. It was

RESOLVED

- (i) that this class will be free for local residents and there will be a charge of £2 per session for non-parishioners

- (ii) the Clerk will contact the instructor to provide the relevant paperwork. When the instructor approval has been finalised a start date can be given to all potential participants.

- (iii) The Clerk will apply for funding from the Healthy Bolsover Grants Scheme

125/17 **Correspondence**

The following items of general correspondence have been received:

- (i) Letter from the Local Government Boundary Commission detailing the publication of draft recommendations, and public consultation period, on the future electoral arrangements for Bolsover District Council. It was

RESOLVED that the contents be noted.

- (ii) Letter from St Michael's Church Well Dressings and Flower Festival Committee requesting a grant towards the staging of their event from the 8th to the 12th July 2017. It was

RESOLVED that a grant of £200 be given towards the staging of the Pleasley Well Dressing & St Michael's Flower Festival

- (iii) Email from the Regional Stakeholder Engagement Manager: INEOS Shale, with an update on seismic data acquisition activities in the East Midlands. It was

RESOLVED that the contents be noted.

126/17 DALC Circular 5 and 6

RESOLVED that the contents be noted.

127/17 Pleasley Parish Council Newsletter

The Chairman reported that the next edition of the Newsletter would be published after the Scarecrow Festival.

RESOLVED that the report be noted.

128/17 Pleasley Parish Council's Website

No matters were raised under this item.

RESOLVED that the report be noted.

129/17 Update on the Scarecrow Festival

The Chairman indicated that thirty entries had been received to date and all necessary arrangements for the event were being made.

RESOLVED that the report be noted.

130/17 Update on the Hanging Basket Scheme

The Clerk reported that consent had been granted by Derbyshire County Council Highways to erect the hanging baskets and the list of approved lampposts had been forwarded to S Hill for the supply and maintenance of the hanging baskets. It was

RESOLVED that the report be noted.

131/17 Installation of Defibrillators

The Clerk reported that funding from the Communities Programme from Derbyshire County Council had been received; this was provided on the basis of a quotation from the Community Heartbeat Trust. The Clerk outlined previously discussed advantages of using the Community Heartbeat Trust as the preferred supplier; this includes the preferred supplier recommendation

from BT and their consent to install defibrillators in adopted phone kiosks, and the opportunity to purchase the defibrillators on a Managed Solution Scheme under which the Community Heartbeat Trust accepts the main liabilities of ownership for the first four years.

The Clerk also suggested that consideration is given to the cleaning and refurbishment of the kiosk prior to installation. It was

RESOLVED that

- (i) Two defibrillators are purchased from the Community Heartbeat Trust through a Managed Solutions agreement.
- (ii) Quotes are obtained for the cleaning and refurbishment of the phone kiosk opposite the junction with Newboundmill Lane

132/17 Review of fees and charges for 2017/18

The Clerk reported that it was necessary to review fees and charges annually. Following a discussion, it was agreed that they be set as for 2016/2017. It was

RESOLVED that the fees and charges as set out on the attached sheet be agreed for 2017/18

133/17 Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2017

The Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2017 was presented at the meeting. It was

RESOLVED that the Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2017 be approved by the Council, and signed by Cllr J H Wright (Chairman) and the Clerk

134/17 Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2017

The Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2017 was presented at the meeting. It was

RESOLVED that the Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2017 be approved by the Council, and signed by Cllr J H Wright (Chairman) and the Clerk

135/17 Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2017

The Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2017 was presented at the

meeting. It was

RESOLVED that it should be noted that the internal audit concludes that all internal control objectives were being achieved throughout the financial year

136/17 Bank Reconciliation Statement as at 31 March 2017

The Bank Reconciliation Statement as at 31 March 2017 was presented at the meeting. It was

RESOLVED that the bank reconciliation be agreed for 31st March 2017

137/17 Review of Standing Orders and Financial Regulations

The Clerk reported that Standing Orders and Financial Regulations should be reviewed at the Annual Meeting.

RESOLVED that Standing Orders and Financial Regulations be approved and adopted without change.

138/17 Appearance of Pleasley Parish Area

No matters were raised under this item.

139/17 Planning Matters

Planning applications

Application No: 17/00186/TPO Decision Level: Delegated
Proposal: To fell 2 trees to rear of Plot 15
Location: Kier Partnership Homes Tarran Redevelopment Meden
 Avenue New Houghton
Applicant: Miss Jessica Boothman

RESOLVED that no objections be raised.

Planning Applications - Notification of decisions

Application No: 17/00087/FUL
Proposal: Erection of shed to front
Location: 25 Meden Avenue New Houghton Mansfield NG19 8SP
Applicant: Mr John Webster

Approved subject to one condition.

Part 2 - CONFIDENTIAL INFORMATION

140/17 Resolve that the public be excluded from the meeting during the discussion of the following item(s) of business to avoid the disclosure to them of confidential information in breach of the obligation of confidence as defined in Section 100a(2) of the Local Government Act 1972.

Councillor Wright having declared a disclosable interest in the following item left the room and did not take part in the discussion or the voting.

In the absence of the Chairman Councillor Mrs Bowmer, the Vice Chairman, took the chair for item 141/17.

141/17 Chairman's allowance

Following a discussion, it was:

RESOLVED that the Chairman's allowance be set at £1000 for the municipal year 2017/18.

142/17 Accounts

<u>Expenditure Cheque No</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
4083	Derbyshire County Council	S137 Grant contribution to support the supervision costs of the Archaeological Way Access Volunteers.	£330.00
4084	Derbyshire Unemployed Workers' Centres	S137 Grant to support the work of the Derbyshire Unemployed Workers' Centres	£200.00
4085	Live and Local	Concert Fee	£375.00
4086	Bolsover District Council	Supply and fix dog and litter bin at Rotherham Road Recreation Ground	£463.57
4087	N Pocklington	Printer ink for New Houghton Computer	£61.98

4088	JRB Enterprise Ltd	Group printer One Dog Foul Bag Dispenser and Dispenser Refill - Dog Foul Waste Bags	£529.80
4089	Bolsover District Council	Dog and litter bin emptying at Rotherham Road (Jan- Mar 2017)	£103.30
4090	Bolsover District Council	Business Rates for New Houghton Community Centre (01.05.2017)	£140.00
4091	TIS Ltd	Alarm maintenance and monitoring contract for Verney Institute	£617.29
4092	PSB Services	Internal Audit	£200.00
4093	Volunteer NHCC computer Group	Travel expenses	£61.60
4094 to 4098	Employees	Wages and Expenses	£2633.67
4099	HMRC	Tax and NI	£327.46
4100	N Pocklington	Stationery	£10.70
4101	J H Wright	Re-imbusement of fee paid for weeding Cemetery Ashes Plot	£20.00
4102	Shelter Maintenance Ltd	Clean bus shelters	£70.20
4103	H.E.W. Abbott (Mansfield) Ltd	Repair lights at Verney Institute and New Houghton Community Centre	£178.29

Income

Paid into bank	4/4/17 £	18/4/17	25/4/17	2/5/17
Verney	396.00	108.00	76.00	40.00
Computer Group	49.25			
Allotments	15.00	152.50	60.00	30.00
Cemetery		50.00		400.00
Scarecrow Sponsorship		100.00	50.00	
NHCC				204.00
Total	460.25	410.50	186.00	674.00

Balance at bank on 2 May 2017 £109,646.24

Signed.....
Chairman