

PLEASLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3rd April 2023

Present

Councillor J H Wright (Chair)
Councillors - I Allen, P Bowmer, M Gamble, T Kirkham, W Kirkham

PART 1- NON-CONFIDENTIAL INFORMATION

- 1 **Apologies for absence**
Apologies for absence were received from Councillor L Smyth.
- 2 **Declaration of Members Interest - Non -Statutory Interest as defined by the Members Code** – None
a. Any business from previous meeting
b. Any urgent additional item to be discussed
- 3 **To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary interest and Non-Statutory interest** – no requests received

There were no requests for dispensations.

1 **Public speaking**

(1) A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on business on the agenda. - No members of the public were present.

(2) Report from and Questions to the police (latest information on Derbyshire Police website)

Latest information from Derbyshire Constabulary website for January 2023 shows

Violence and sexual offences	8
Public order	7
Anti-social behaviour	6
Criminal damage and arson	2

(3) Report from and Questions to County Councillor C Dale who was not present on this occasion.

(4) Report from and Questions to District Councillors

District Councillor T Kirkham reported that staff who work for Bolsover District's building section are being Tupted over (Transfer of Undertakings - Protection of Employment) to the new building company Dragon fly.

Signed.....
Chair

(5) To confirm the date of next meeting – Tuesday 9th May 2023 (which will also be the Annual Meeting).

Elections '23 – Annual Meeting rules & regs - DALC advises as this is an election year, the Annual Meeting of the Council needs to be held between 10th and 25th May (not on a Sunday). If you know that there will be no contested election (from the electoral team) in sufficient time to give 3 clear days' notice to councillors, the meeting can be held on 9th May, which is the day that councillors will take up office. The Annual Parish Meeting can be held any time between 1st March and 1st June.

(6) Minutes of the previous meeting of 6th March 2023 to be approved and signed.

(7) Chairmans announcements.

The time limit for a parish council meeting is 2 hours any business not concluded in that time will be carried forward to the next meeting. There is no provision for dealing with URGENT business, that will be for the next meeting.

The Clerk has informed the Returning Officer that a further casual vacancy has occurred due to non-attendance. According to Pleasley Parish Council records the last meeting attended by former Councillor Christopher Davern was the 11th July 2022, missing the last seven meetings since. The Clerk is by law been obligated to inform the Returning Officer who in normal circumstances should announce that there is a vacancy on the parish council when we can advertise to fill the vacancy by co-option. An exception to the above is if a vacancy occurs within 6 months of the date of next scheduled elections - which applies in this case; then this vacancy can be advertised for information and carried over to the next elections, i.e. no by-election is held. The seat may be filled by co-option under such circumstances.

(8) Reports.

(a) Report from Community Speedwatch initiative. No reports

(b) Allotments correspondence/reports

- Following action from previous minutes Councillor I Allen and the Clerk to feedback on the two meetings which were held on Saturday 25th March 2023 with Crompton and Meden Tenants. Clerk sent a copy of new Allotment tenancy agreements to all current tenants alongside letter inviting tenants to attend the meeting – tenants requested to sign and return to the clerk a.s.a.p. Councillors to discuss action to be taken regarding management of water on site alongside setting allotment fees for 2023/24 which have previously been £15 per year. Discussed actions required regarding tenant who has installed their own tap at Meden has its own water supply which the Council must hold to account.
- Correspondence from possible new tenant who wishes to rent an allotment at Meden/Crompton Clerk will be in position to respond to member of the public after return of all tenancy agreements from existing tenants and as current pay their fees.

Problems with kids leaving the taps on overnight. Councillors discussed option of placing housing around the taps with a padlock fitted and tenants issued with new keys with a change of type of tap to plunger tap. Two new taps are required on Meden and three new taps required on Crompton totalling 5 sets of housing and 5 taps that are required. A new replacement Padlock is required on bottom gate at Crompton, the current padlock is welded to the chain and needs replacing. Councillor W Kirkham proposed plunger taps and new locks for the gate before the next meeting. Remedial matters to be taken in hand before the next meeting. Councillor I Allen seconded. Councillor I Allen and Clerk to investigate extra water use at adjoining field to Crompton. Chair & Clerk to engage plumber possibly through Severn Trent to disconnect illegal tap at Meden. Clerk to purchase similar padlocks and Councillor I Allen to take care of padlock repairs courtesy of Arromax Engineering. Councillor T Kirkham proposed increasing allotment fees to £20 a year, Councillor M Gamble seconded, and councillors agreed alongside these fees being reviewed annually.

Signed.....
Chair

- (c) Cemetery Correspondence/reports -
Letter from Beecroft regarding approval request for additional inscription on memorial – Clerk email reply 26/03/23 resolved.

Email from Hopkinson Memorial request for location for plot for memorial – Clerk & Chair emailed response 26/03/23 resolved

Email from Co-op Funeral Services regarding interment of ashes into an existing grave, email reply 23/03/23 – resolved
- (d) Footpaths correspondence/reports – email sent & received from County Councillor Christine Dale 26/03/23 – regarding overgrown hedge on footpath of Chesterfield Road
- (e) Highways correspondence/reports -
- (f) New Houghton Community Centre correspondence/reports -
- (g) Verney Institute correspondence/reports –
- i) Discussed progress with the engagement with the contractor selected for the repair of the Chimney Breast/Stack and roof repairs. Shill is doing work starting before or after the Easter break.
- ii) Clerk has issued Room Hire Booking form to hirers (passed to Caretakers to distribute and return) – Clerk to draft and issue Hirer’s Agreements.
- (h) Recreations Grounds correspondence/reports – February Playground Inspection report – actioned by Clerk. Contractor has now completed trimming back branches away from access Gates in New Houghton Recreation ground. Quote to be received from Garden Force regarding filling in the animal holes at Terrace Lane Recreation Park – Quote £100 for a bulk bag of topsoil with delivery and £320 Labour. Total £420 - Councillors approved quote.
- (j) The appearance of Pleasley Parish
 - i) Street Lighting correspondence/reports - Quotation received from Civic Pride for Lamppost Testing 2023-2024- rate for 2023 will be £9.00 per lamppost to the supply of Lamppost testing - 43 No Lampposts @ £9.00 per lamppost - £387.00 + VAT– Councillors discussed and approved quote.
 - ii) Councillors discussed setting up a special group after the election with a view to being careful not to overspend this year to protect reserve – discussed reducing the number of hanging baskets and Christmas lights. To discuss at next meeting.
- (9) Spring 2023 edition of the Pleasley Parish Council’s Newsletter has now been distributed. Discussion/arrangements for next newsletter – Scheduled for the end May/beginning of June after the elections.
- (10) Live and Local reports. Blair Dunlop – Trails – The Verney, Saturday 4th March 7.30pm including future booking arrangements. Councillor M Gamble – went to taster evening of artists with submissions before the 18th May 2023. Need to decide which artist to book.
- (11) DALC Newsletters – March Newsletter – sent via email on 15/3/23
- (12) Discussion regarding arrangements for the Scarecrow festival 2023 including staffing of the Verney for refreshments and raffle. Possible Parish tombola – Clerk to ask St John Ambulance to run a tombola on Sunday.

Signed.....
Chair

(13) Correspondence

- 25.02.23 email from member of the public regarding hire of the Verney – RESOLVED
- 01.03.23 Letter from Philip Bruce of PSB Services informing PPC that due to ill health our current internal auditor is retiring.
- 03.03.23 Letter from Bolsover District Council confirming transferring of funds for the 2023/24 precept on 30th April 2023 and 30th September of £41,405.
- 01.03.23 Email from Noticeboard company re Quotation for Cemetery Noticeboard – without based plate – Clerk to place order.
- 01.03.23 DALC Newsletter March
- 02.03.23 Arrangements for delivery of free-standing water boiler for Verney Events – RESOLVED
- 02.03.23 Email from Daniel Matthews of the Environment Agency re posters for event on 13.03.23
- 03.03.23 Email from Hopkinson Memorial request for location for plot for memorial – Clerk emailed response 26/03/23 RESOLVED
- 06.03.23 Email from Tom Kirkham with details of Title register for land adjoining – 137 Crompton Street, New Houghton.
- 14.03.23 Email from Rebecca Brooks Electoral Services Manager Bolsover District Council – details of Nomination Packs for District and Parish Election 4th May 2023 - forwarded to councillors
- 15.03.23 Email from Michelle Revill, Planning Technician at Bolsover District regarding Planning application for Hillside Newboundmill Lane Pleasley Mansfield - see item iii) in planning matters below
- 20.03.23 Email from SBA Team - For and on behalf of PKF Littlejohn LL regarding– 2022/23 AGAR external auditor instructions.
- 22.03.23 Email from TIS re Alarm maintenance visits - New Houghton Community Centre and Verney Institute on Wednesday 29th March 2023.
- 22.03.23 Email from Michelle Revill, Planning Technician at Bolsover District regarding Planning application for The Willows Church Lane Pleasley Mansfield - see planning matters item i) below.
- 22.03.23 Email from Michelle Revill, Planning Technician at Bolsover District regarding planning application for 3 Rockley Cottages Green Lane Stony Houghton Mansfield (see planning matters item ii) below.
- 22.03.23 Email from DALC registered Internal auditor - Gill Turner at G Turner Accountancy confirming arrangements for 2023/24 internal audit - estimate that the cost of an internal audit would be between £160 and £200, this will include a detailed report on each of the internal control objectives listed in the AGAR. Councillors approved these fees.
- 23.03.23 Email from Extreme Wheels- details of events running in School holidays – Clerk has queried why there is only two events at Rotherham Road Recreation Ground and no events at Terrace Lane Recreation Ground over Easter holiday – response received – traditionally Terrace Lane is poorly attended – so that's the reason for 2 sessions at Rotherham Road for Easter. As we have booked 10 sessions of the year - Jonathan Tipton of Bolsover suggested we try on week at Terrace Lane – Whit Week in May and split 6 sessions over the summer between the two, with 2 further sessions at each site in October. The need to publicise these events online is key. – Councillors discussed and Clerk to check and confirm with Jonathan Tipton of Bolsover District Council regarding number of the sessions and locations of future dates.
- 24.03.23 Emailed Notice of Election from Rebecca Brooks Electoral Services Manager Bolsover District Council – forwarded to councillors.
- 24.03.23 Written questions: Parish & Town Council Liaison Forum 13 March 2023 from Chris Tyler, Support Officer at Derbyshire County Council.
- 27.03.23 Email from Mrs Christine Price on behalf of the Pleasley Surgery Patient Participation Group in respect of a Diabetes event that they are organising on Friday 12th May. The Group has booked the Community Centre and Christine is writing to ask if the Parish Council might let us have it free of charge – councillors to discuss. Councillor T Kirkham Proposed, and Councillor M Gamble seconded. Councillors approved to let this event to be free of charge.

Signed.....
Chair

(14) Planning Matters

i) 22/03/23

Application No: 23/00059/FUL

Proposal: Proposed single storey rear extension with solar panels and installation of roof lantern to rear elevation.

Location: The Willows Church Lane Pleasley Mansfield

Applicant: Mr And Mrs Blissett

Further to my consultation regarding the above application for Full Planning Permission I write to inform you that permission for the proposal has been granted subject to the following conditions:

1. The development shall be begun before the expiration of three years from the date of this permission.
2. The development must be carried out in accordance with the plans (2023/002) received on the 1st February 2023.

ii) 22/03/23

Application No: 22/00667/LAWEX

Proposal: Certificate of lawful existing use for retention of the existing use of Internet based sales of Land Rover Defenders via the website. Prospective purchasers buy online and the vehicle is delivered to them. Cleaning of the vehicles is done within building.

A (see Block Plan)

Location: 3 Rockley Cottages Green Lane Stony Houghton Mansfield

Applicant: Mr K Heath

Further to my consultation regarding the above application for a determination in respect of the Lawful Existing Use or Development.

After consideration of the application it has been allowed.

iii) 15/03/2023

Application No: 23/00002/FUL

Proposal: Demolition of existing dwelling and proposed new dwelling and detached double garage

Location: Hillside Newboundmill Lane Pleasley Mansfield

Applicant: Mrs Rachael Chambers

Further to my consultation regarding the above application for Full Planning Permission I write to inform you that permission for the proposal has been granted subject to the following conditions:

1. The development shall be begun before the expiration of three years from the date of this permission.
2. The development must be carried out with the plans submitted with the application, unless revised by:
 - the drawing of the access, which was received 16th February 2023
 - the drawing of the gate posts which was received 22nd February 2023.
3. All external wall and roof materials used in the development must be of the same type, texture and colour as those used in the existing buildings onsite unless otherwise approved in writing by the Local Planning Authority.
4. Notwithstanding the provisions of Classes A, AA, B, C & F of Part 1 of Schedule 2, Article 3 of the Town and Country Planning (General Permitted Development) Order 2015 (or any Order revoking and re-enacting that Order with or without modification), no extension, enlargement, alteration, or the provision of incidental or ancillary buildings, surfaces to the dwellinghouse hereby permitted and its curtilage and adjoining non-curtilage land shall take place unless authorised by an express grant of planning permission.
5. The modified area of hardstanding within the curtilage of the application site as shown on the submitted plans shall be used for the parking and turning of vehicles clear of the highway and shall be maintained free of any impediment to its designated use.

Signed.....
Chair

(15) Banking –

Date	Type	Description	Value
27/03/2023	C/R	Payment for Memorial additional inscription	25
25/03/2023	C/R	Payment Verney Room Hire Payment Invoice SI-28	40
23/03/2023	D/D	SAGE GLOBAL SERVICES - accounting software fees	-45.6
22/03/2023	D/D	BRITISH GAS BUSINESS - Electricity - Verney 2-2-23 5-3-22	-173.25
22/03/2023	CHQ	1145 - HAGS Recreation Park Equipment repair	-2163.8
21/03/2023	D/D	BRITISH GAS BUSINESS - Verney 2-2-23 28-2-23	-402.27
21/03/2023	CHQ	1158 -1163 Staff February Salary Payments	2993.67
20/03/2023	D/D	BT GROUP PLC Verney Telecoms/Internet	-82.5
17/03/2023	D/D	BRITISH GAS BUSINESS - Electricity - 13 Rotherham Road	-90.66
15/03/2023	D/D	BRITISH GAS BUSINESS - Gas - Verney 28 Dec 22 -1 Feb 23	-988.88
15/03/2023	CHQ	1148 DALC - Clerk Election Training fees 15-2-23	-20
10/03/2023	CHQ	1154 - HM Revenue - Month 11 Liabilities	-533.45
09/03/2023	D/D	WATER PLUS - Meden Allotments Water Bill 17-Jan- 17th Feb 2023	-34.68
08/03/2023	CHQ	1164 - Garden Force - Cemetery Maintenance - Feb 23	-260
08/03/2023	CHQ	1146 - Shirebrook Town Council - Exercise Class Equipment Inv 1249	-80
08/03/2023	CHQ	1143 - - Shelter Maintenance -Bus shelter cleaning Inv 14732	-70.52
08/03/2023	CHQ	1142 - Shelter Maintenance -Bus shelter cleaning Inv 14671	-70.52
06/03/2023	D/D	WATER PLUS - Verney - Water Bill 17th Jan -17th Feb 12	-82.99
06/03/2023	CHQ	1152 - Bolsover District Council - Empty of Dog bins Inv 195981	-983.89
06/03/2023	CHQ	1149 - Civic Pride - Conversions for 5 New Lamposts & 3 replace Inv SI 6512	-2970
06/03/2023	CHQ	1130 - Civic Pride - Christmas Lights Motif x 18 Inv SI-6522 -	-6588
03/03/2023	CHQ	1150 - Mr S Hessey (ESS) Newsletter Distribution fees	-160
02/03/2023	D/D	Pension Contributions NEST	-61.74
02/03/2023	D/D	AQUISS - Internet fees - New Houghton Community Centre	-37.6
27/02/2023	CHQ	1153 - Refund IWeekes - Water boiler Essential supplies	-92.88

Current Account Balance 27.03.23 £16,343.05

Reserve Account Balance £16,696.16

Income – to be Paid into the bank March 2023 (up to 27.03.23)

Verney Hire £185
NH Community Centre £200
Cemetery/Memorial Income
Other £66.60

Income total £ 451.60

Signed.....
Chair