

PLEASLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5th September 2022

Present

Councillor J H Wright (Chair)

Councillors, I Allen, P Bowmer, M Gamble, W Kirkham, H Smith

PART 1- NON-CONFIDENTIAL INFORMATION

1 Apologies for absence

Apologies for absence were received, noted and accepted from Councillors C Davern, T Kirkham, L Stokeley and E Smyth.

2 Declaration of Members Interest - Non -Statutory Interest as defined by the Members Code – none declared

3 To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary interest and Non-Statutory interest – no requests received

There were no requests for dispensations.

4 Public speaking

(1) A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on business on the agenda. No members of the public were present

(2) Report from and Questions to the police

No police representative was present – safe and neighbourhood teams – Clerk to report for next meeting

(3) Report from Community Speedwatch initiative. None

(4) Report from and Questions to County Councillor Ms C Dale

None – Councillor not present.

(5) Report from and Questions to District Councillors

5 Date of next Meeting

Monday October 3rd 2022

6. Minutes of the previous meeting

4th & 11th of July 2022 minutes approved.

Signed.....
Chair

7. Chairman's announcements

Parish Councils are the third tier of local councils, County, District then Parish, each one has to abide by rules laid down by the government, therefore this parish council meeting will be according to those rules. They are not my rules. The rules are laid down by Government and standing orders, District Councillors present will be aware of this. There is only one difference, County and District are politically controlled. Parish Councils are void of politics. The next procedure of this meeting will be in accordance with the rules which may appear strange to a few of you. A member wishing to speak on an item on the agenda will raise their hand indicating that they wish to speak. The chairman will give permission. There cannot be any across-the-table conversations.

The time limit for a parish council meeting is 2 hours any business not concluded in that time will be carried forward to the next meeting. There is no provision for dealing with URGENT business. That will be for the next meeting.

8. Reports.

(a) Allotments

No reports on allotments

(b) Cemetery Correspondence/reports

Report of Cemetery rules not being followed. Discuss possible next steps alongside any maintenance that requires undertaking by contractors.

Chair recommended councillors visit the cemetery and make a note of what needs to be done and brought these notes to the next meeting.

Councillor I Allen asked the Chair who is responsible for the burials and interments, the Chair noted this is the Clerk's job.

W Kirkham – suggested we replaced the church gates as a gift from Pleasley – Chair noted this was Church property.

(c) Footpaths correspondence/reports – no reports

(d) Highways correspondence/reports – no reports

(e) New Houghton Community Centre correspondence/reports. If Any

see item (h) discussion regarding re-decorating.

- Chair stated that agreement stated by the diesis. We are bound by agreements to what colours could redecorated. Clerk will have to look at what colours are mentioned in the agreements and get quotes to bring to a future meeting.
- Previously agreed looking at replacing the carpet at the entrance hall in the New Houghton community centre. Authorise Clerk to get quotes for a new carpet, new crockery cutlery, tea pots etc and water heater are required to be replacing at New Houghton. Look at the same colour of Beryl green crockery. Clerk to liaise with the Caretaker of New Houghton Community Centre. This is not a listed building we could ask contractors get quotes for work now. We could pre-set this for these costs next year. Councillor I Allen recommends asking the Caretaker what needs reequipping. Internal ceiling tiles need replacing at New Houghton.

(f) Recreations Grounds correspondence/report
– to discuss recent Inspection report and possible repairs required at Terrace Lane & Rotherham Road recreation grounds (see correspondence item 2nd August 2022) Clerk to contact phone number on apparatus. Councillor W Kirkham reports fault with miss Muffet. Chair reports a lot of Dog mess. Councillor W Kirkham reported there was no dog mess when she visited the park today. Clerk to look for maintenance company to undertake repairs to playground equipment.

(g) Street Lighting correspondence/ reports.
Nothing to report

(h) Verney Institute correspondence/reports
No correspondence/reports.

Discussion regarding the redecoration of the Verney and New Houghton community centre including possible purchase of new kitchen items.
Discuss if redecoration could be funded by DET Funding Scheme 2022 (see correspondence 8th July 2022.)

Councillor I Allen and Councillor M Gamble suggested that the Verney doesn't need a full re-decoration– just repainting where required. Councillor P Bowmer suggested we move DET funding scheme for full decoration including new kitchens for New Houghton and the Verney. Councillor P Bowmer also suggested we budget for this refurbishment when putting together our next present. Clerk to write to DET to refurbish the buildings. Councillor I Allen requested a quote is obtained for repairs. Verney is a listed building, and a specialist may be required to determine the costs involved. Possible funding from Landfill Communities Fund.

(i) The appearance of Pleasley Parish - non

(j) Pleasley Parish Council's Newsletter

Discussion of when the next newsletter is due and deadlines for collection of material. Cllr M Gamble informs us that the next newsletter is due in November week beginning the 14th November, items would need to be in for the our next meeting on the 6th November 2022. Clerk had quote from ESS for delivery £150 of Newsletter.

(k) Scarecrow event

To decide the final amount, we are donating to St John Ambulance to determine whether the prize money is to be taken off the total income. Meeting decided to pay £577.16. Clerk to agree a presentation to Winnie Bennett. Presentation before the PC meeting. Clerk to send letter to the sponsors.

(l) Pleasley Parish Council's Website – back in contact – no issues

(m) Live and Local to receive reports
To consider ways of funding Live and Local events.

Signed.....
Chair

M Gamble reported that we've only been allocated two events for our Parish. Bolsover District supported 8 events for the districts. M Gamble proposed we identify profit made by previous Live and Local events held, we could put those funds into the next seasons events. 3rd December is our next event is Leon Hunt and Jason Titley. With a Blair Dunlop in March 2023. Councillor I Allen moved that this is a good idea. W Kirkham moved that PC funds the extra events.

(12) Remembrance 2022: to agree arrangements for November 13th.

b. To consider the purchase of British Legion poppies for lampposts.

PPC have 40 poppies left from last year. H Smith suggested that purple poppies– animal, white for the commonwealth – unusual and unique. Clerk to place an immediate order with the British Legion 20 red, 10 white, 10, purple. 2 x Poppy wreaths – British Legion also required.

c. To consider the purchase and installation of silhouettes – Councillor I Allen has been in touch with Shirebrook Town Council to supply silhouettes for each cenotaph Councillor I Allen to enquire of the cost and feedback at the next meeting.

(13) Civic Pride – additional Christmas lights (see correspondence item 15th August 2022) – New lampposts to be tested before new lights fitted– 3 new for Pleasley, 3 new for New Houghton. After Christmas 2022 a new contract for 2023-2025 will need to be agreed with Civic Pride.

(14) DALC Newsletters – September Newsletter (see correspondence of 18th July 2022)

(15) DALC Training – Proposal of training from DALC to deliver training for members lasting about 2.5 hours and costing £275 plus mileage. – Item was not agreed.

(16) Discuss CCTV quote received from Peter White of The Vault Group. Discuss rental installation costs.

Item 1: Lighting Column opposite the Occupation Road Junction & Shops. CCTV Overview: Shops and Road Junction.

Item 2: Lighting Column adjacent Rotherham Road / Stanton Street.

CCTV Overview: Adjustable PTZ coverage of Recreation Ground & Play Park Area

Item 3: Terrace Lane Recreation Ground Decoy CCTV Column.

Councillor I Allen & Councillor W Kirkham moved that PC go ahead with the quote for monthly rental. Meeting agreed accepting provision quote and install of 2 live and 1 dummy camera with a smart viewing tablet for access. The meeting would like to see if camera on terrace lane could be live at some time in the future.

(17) Correspondence

21st June 2022 - Email form Shirebrook Town council regarding a Freedom on information request. – regarding number of employee and 2021/22 accounts - Emailed Chair & consulted with Councillors Ian Allen & Tom Kirkham – reply sent 21/7/22 – reply received – content with our response. RESOLVED

1st July 2022 Email from Cath Walker | Senior Policy Officer | Policy & Research | Corporate Services and Transformation | Derbyshire County Council - attached an invitation to the next meeting of the Parish and Town Council Liaison Forum which is being held at 6pm on Tuesday 26 July 2022 here at County Hall, Matlock

6 July 2022– Email from Arron Johnson Partnership Policy and Community Rail Officer Bolsover District Council – regarding Bolsover procuring energy as a collective 7th July 2022 - Email from Wendy Amis Chief Officer DALC - details of a new funding stream from the Derbyshire Environmental Trust that is open to parish and town councils

8th July 2022 email to members - DET Funding Scheme 2022

11th July 2022– Email from Arron Johnson, Partnership Policy and Community Rail Officer, Bolsover District Council - documents and email thread re Derbyshire Holiday Activities and Food Programme

16th July 2022 - Email from member of the public who lives outside the Parish who enquired about Ash Plot at St Michael’s Cemetery – consulted with chair response sent 21/7/22 – unhappy with decision – currently taking advice RESOLVED

18th July 2022 - DALC Newsletters – July Newsletter

19th July 2022 – Email from Carolyn Bowen, Assistant Community Safety Officer, Bolsover Community Safety Partnership, Bolsover District Council - attached letter from Superintendent Jon Clark regarding the police’s role in assisting with Remembrance events.

19th July 2022 - Email from member of the public who currently lives outside the parish who previously lived in Pleasley. Enquiry if it is possible to purchase in advance an ash plot for himself when the time comes, next to his mother and father's ash plot in Pleasley cemetery adjacent to St Michael's. Requesting price and forms required to complete. RESOLVED

20th July 2022 – Email from Dr.Nicki Senior, Training and Advice Manager Derbyshire Association of Local Councils - The next online Clerk Essentials runs 12th September and 13th September 2022 10am-12.30pm.

28th July 2022– Email from Gemma Gilbert of Ivan Bramley Funeral Directors – arrange an interment. RESOLVED

28th July 2022 - Email from Bolsover District Council with copy of Bolsover Community Woodlands Newsletter

28th July 2022– email from Cllr Tom Kirkham to contact AW Lynn in Shirebrook re permission for burial. RESOLVED

28th July 2022 - Letter from A W Lymn in Shirebrook re cemetery approval for client Mr Ainsworth regarding memorial work. RESOLVED

2nd August 2022 - email from Sarah Cooke from Bolsover District Council with July Playground Inspection – C little miss Muffet at Terrace Lane Park– requires maintenance due to vandalism – requires sanding down and painting.

6th August 2022 – email for new allotment request

11th August 2022 - email for new allotment request

15th August 2022 – email from Robert Griffith of Civic Pride with costings lamppost conversions and new lampposts and hire, install and dismantle of 6 no mofits.

Signed.....
Chair

24th August 2022 – email from Wendy Amis of DALC – spaces available on DALC - Playground Inspection Training Thursday 8th September - 9.30 - 2.30

25th August 2022 – email from Peter White of The Vault Group with quote for CCTV

(18) Planning Matters

Notification of Decision

Application No: 22/00265/FUL Decision Level: Delegated
Proposal: Proposed 4 Bedroom Detached Dwelling
Location: Land Between 5 And 11 Newboundmill Lane Pleasley
Applicant: Mr John Statham

The above application for Full Planning Permission has been granted subject to the 16 conditions.

Notification of Decision

Application for Full Planning Permission
Application No: 22/00286/FUL Decision Level: Delegated
Proposal: Proposed Extension to existing home including replacement of existing windows and doors and erection of proposed 2 car garage.
Location: Hillside Newboundmill Lane Pleasley Mansfield

The above application for Full Planning Permission has been granted subject to the 4 conditions.

Notification of Decision

Application No: 22/00193/FUL
Proposal: Erection of a two storey rear house extension, single storey side house extension & detached garage
Location: Rose Cottage Chesterfield Road Pleasley Mansfield
Applicant: MR & MRS SEASTON

The above application for Full Planning Permission has been granted subject to the 4 conditions.

Notification of Decision

Application No: 22/00110/FUL
Proposal: Creation of a vehicular access and private way
Location: Devonshire Farm Green Lane Stony Houghton Mansfield
Applicant: Mr Adrian Roberts

The above application for Full Planning Permission was granted unconditionally.

Application for Works to Tree(s) in a Conservation Area

Application No: 22/00364/TCON Decision Level: Delegated
Proposal: The removal of lower quality trees in the tree group identified as TG004 in the Arboricultural Impact Assessment
Location: Gardeners Lodge Pleasley Vale Business Park Outgang Lane Pleasley
Applicant: Mr Matthew Connley

Signed.....
Chair

(19) Banking

	Expenditure Cheque No	To	For	Amount
4.4.22	861	TBA		£80.00
4.4.22	862	TBA		£240.00
4.4.22	863-867	Employees	Wages	£3,242.15
4.4.22	868	HM Custom & Excise	Tax & NIC	£309.85
4.4.22	869	Employees	Expenses	£101.48
4.4.22	870	Shelter Maintenance	Cleaning of Bus Shelters	£132.00
4.4.22	871	Bolsover District Council	Inv 187273	£786.24
6.4.22	872	Shelter Maintenance	Inv 14238 - Cleaning of Bus Shelters	£67.18
6.4.22	873	Shirebrook Town Council	Hire of outreach chair aerobics	£40.00
6.4.22	874	DALC	Inv 81-310.7	£700.03
6.4.22	875	N Power Commercial Gas	Inv IN03163624	£34.85
6.4.22	876	ICCM	Inv 4541/2022/23	£95.00
26.4.22	877	T Clarke Contracting Ltd	Inv FM-068639	£313.20
26.4.22	878	Live & Local	Inv 9530	£288.00
26.4.22	879	Bolsover District Council	Inv 199365	£843.60
26.4.22	880	Bolsover District Council	Inv 188366	£1,742.40
26.4.22	881	Bolsover District Council	Inv 188367	£329.40
26.4.22	882	Bolsover District Council	Inv 187414	£425.88
26.4.22	883	Bolsover District Council	Inv 187428	£639.34
26.4.22	884	Bolsover District Council	Inv 187904	£130.52
14.6.22	962-968	Employees	Wages	£4,391.00
21.6.22	901	Shirebrook Town Council	Hire of outreach chair aerobics	£80.00
21.6.22	902	Shirebrook Town Council	Hire of outreach chair aerobics	£60.00
21.6.22	903	Stannah Lifts Ltd	Service/maintenance	£314.56
21.6.22	904	Red Design & Print	Printing of newsletters	£316.80
26.6.22	905	TIS	2 New Alarm User Fobs	£151.40
27.6.22	906	PSB	Internal Auditor	£150.00
30.6.22	907	Civic Pride UK	Annual Lamppost testing	£464.40
5.7.22	908	Employee	Duty performed by Temporary Clerk	£119.80
6.7.22	909	Bolsover District Council	Maintenance Rotherham Rd Recreation Park	£40.80
12.7.22	910-914	5 Winners	Scarecrow Festival Winner Cheques	£200.00
13.7.22	915	Shelter Maintenance	Bus shelter cleaning	£70.52
	916-919	Spoilt Cheques		
14.7.22	920	HEW Abbott Mansfield Ltd	Verney Electrical Work	£235.95
	921	Spoilt Cheque		
25.7.22	922-933	Employees	Wages for June & July 2022	£5,632.39
25.7.22	934	TIS	Alarm tigger fault	£155.94

Total Income paid into bank (April – July 2022) £3,221.46

Balance of current account £31,506.67 as of 31 July 2022

Signed.....
Chair

The following item/s for Councillors to determine if members of the public or press to be excluded from the meeting due to the following; Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states; " A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."

20. Staff Matters

- a. Historically Holiday in Lieu payment made to Staff Member – was this arrangement previously agreed by PPC? In the case of other employees who also don't take leave – should other employees also benefit from back pay for holidays in lieu from the beginning of April 2022?
- b. Discuss request for holiday cover pay when Caretakers undertake caretaker duties for The Verney/NH Community Centre.

Councillor I Allen reported that a precedent was set by previous paid holiday's paid in lieu. Councillor W Kirkham recommends drawing proper contracts should be drawn up. Councillor I Allen has these contracts ready to go. Councillor W Kirkham said that paying holiday cover is suitable for our needs, so we don't have to employ other to cover holiday pay. Pleasley Parish Council will continue to pay holiday in lieu along with employment contracts being prepared.

Councillor I Allen confirmed that a payment for accounting software is to set up to be paid by Pleasley Parish Council for the Sage Accounting Software that is to be used by the Parish Clerk.

Signed.....
Chair