

**PLEASLEY PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD BY REMOTE MEANS ON 6 July 2020**

**Present**

Councillor J H Wright (Chair)

Councillors, I Allen, Mrs V Douglas, D M Gamble, Mrs J Jones, Mrs C W Kirkham, T Kirkham and Mrs C Randall

**PART1- NON-CONFIDENTIAL INFORMATION**

**90/20 Apologies for absence**

Apologies for absence were received, accepted and noted from Councillor Mrs P Bowmer who had a hospital appointment and Councillor N Jordan who was unable to attend due to work commitments

**91/20 Variation to Standing Orders**

Supplementary Standing Orders were considered to allow Pleasley Parish Council to hold remote Parish Council Meetings in accordance with legislation (THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020). It was

RESOLVED to adopt the Supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and that this lasts until May 7th, 2021 or the repeal of legislation, whichever is the earlier.

**92/20 Declaration of Members interests**

None

**93/20 Dispensation granted to Members declaring disclosable pecuniary interests in an agenda item**

None

**94/20 Public Participation**

(i) None

**(ii) Report of the Police Representative**

(i) No police representative was present at the meeting.  
The Clerk reported the crime statistics for January to May 2020:

January 2020

Anti-Social Behaviour 4  
Criminal damage and arson 1  
Public Order 1  
Violence and sexual offences 9  
Total 15

February 2020

Anti-Social Behaviour 7  
Criminal damage and arson 3  
Drugs 1  
Other Crime 2  
Other Theft 3  
Violence and sexual offences 8  
Total 24

March 2020

Anti-Social Behaviour 3  
Criminal damage and arson 3  
Other Theft 1  
Public Order 1  
Vehicle Crime 1  
Violence and sexual offences 4  
Total 13

April 2020

Anti-Social Behaviour 15  
Other Theft 1  
Public Order 1  
Violence and sexual offences 2  
Total 19

May 2020

Anti-Social Behaviour 29  
Criminal damage and arson 3  
Drugs 1  
Other Theft 1  
Vehicle Crime 1  
Violence and sexual offences 16  
Total 51

It was  
RESOLVED that the report be noted

- (iii) **Report from Community Speedwatch Initiative (if any)**  
None

**(iv) Report of the County Councillor**

Councillor Dale indicated to the Clerk that she would provide a detailed report at a future Parish Council Meeting

**(v) Report of the District Councillor**

District Councillor T Kirkham reported that District Council meetings had been suspended during the Covid-19 pandemic but remote meetings were now being commenced. The District Council had co-ordinated delivery of food parcels to residents in New Houghton and Pleasley.

**95/20 Date of next Meeting**

RESOLVED that the next meeting of the Parish Council be held on Monday 7 September 2020 in the Verney Institute, Newboundmill Lane, Pleasley and that the meeting for October be provisionally fixed for 5 October 2020.

**96/20 Minutes of Last Meeting**

RESOLVED that the minutes of the meeting held on 2 March 2020 be approved as a correct record and signed by the Chairman.

**97/20 Chairman's Announcements**

None

**98/20 Allotments**

- (i) There was a short discussion to decide whether to allow a non-resident of the Parish to rent an additional allotment plot at the Meden Avenue Site. It was

RESOLVED that the applicant would be allowed to rent a second allotment plot at the Meden Avenue Site

**99/20 Cemetery**

- (i) No issues to report. It was

RESOLVED that the report be noted.

**100/20 Footpaths**

- (i) No issues to report. It was

RESOLVED that the report be noted

**101/20 Highways**

- (i) No issues to report. It was

RESOLVED that the report be noted

**102/20 New Houghton Community Centre**

- (i) The Clerk reported on the decision to close the New Houghton Community Centre on 17 March 2020 in response to the Coronavirus (Covid-19) pandemic. It was

RESOLVED that the report be noted

- (ii) Update on Open Door Computer Group

The Clerk reported on the decision to initiate a method of remote working, by providing online support for members of the group, in response to the Coronavirus Covid-19 pandemic each Thursday morning with effect from 19 March 2020. It was

RESOLVED that the report be noted.

**103/20 Recreation Grounds**

- (i) The Clerk reported that the Extreme Wheels sessions planned for the Easter and May half-term School Holidays had been cancelled and the sessions planned for the Summer holiday may also be cancelled in response to the Coronavirus (Covid-19) pandemic. It was

RESOLVED that the report be noted

**104/20 Street Lighting**

- (i) No issues to report. It was

RESOLVED that the report be noted

**105/20 Verney Institute**

- (i) The Clerk reported the decision to close the Verney Institute on 17 March 2020 in response to the Coronavirus (Covid-19) pandemic. The Clerk also reported that it had been necessary to replace the alarm control panel due to a fault. It was

RESOLVED that the report be noted

**106/20 Correspondence**

**The following items of general correspondence have been received:**

- (i) Email sent on behalf of the Pleasley Surgery Patient Participation Group thanking Pleasley Parish Council for the use the New Houghton

Community Centre for the Chronic Pain event on 6 March 2020. It was

RESOLVED that the contents be noted

- (ii) Two separate letters from visitors to the Pleasley Parish Council Cemetery expressing concern about surface vegetation and overgrown branches in parts of the Cemetery. It was

RESOLVED that the contents be noted and that the Clerk had made a request for maintenance work to be undertaken.

**107/20 Pleasley Parish Council Newsletter**

The Chairman reported that the preparation of the next Newsletter was on-going. It was

RESOLVED that the report be noted.

**108/20 Pleasley Parish Council's Website**

A short discussion was held about the requirement to ensure the Parish Council website is compliant with the Accessibility Regulations – 'Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018'. It was

RESOLVED that the report be noted and that responsibility is delegated to the Clerk, in liaison with Councillor T Kirkham, to authorise the website administrator to carry out the necessary changes to ensure compliance.

**109/20 DALC Subscription 2020/21**

The Clerk reported the decision made by email consultation that the annual subscription to the Derbyshire Association of Local Councils (DALC) for 2020/21 was renewed at a cost of £672.91. It was

RESOLVED that the report be noted

**110/20 Scarecrow Festival 2020**

The Clerk report the decision to cancel the 2020 Festival in response to the Coronavirus (Covid-19) pandemic. It was

RESOLVED that the report be noted

**111/20 Live and Local**

The Clerk reported that no bookings for Live and Local events have been made for the Autumn 2020 season as current public health regulations and

social distancing guidelines relating to the Coronavirus (Covid-19) pandemic means the Parish Council venues are unsuitable in terms of financial viability and quality of audience experience. It was

RESOLVED that the report be noted

**112/20 DALC Newsletters – March, April May and June 2020**

**113/20 Report on employee wages and the National Minimum/National Living Wage**

The Clerk reported that from 1<sup>st</sup> April 2020 the National Living Wage rate increased to £8.72 per hour, and that the salary of the Clerk will increase in accordance with the National Pay Scale; all employee pay and pension contributions have been administered in accordance with the current legal requirements

**114/20 To approve the Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2020**

The Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2020 was presented at the meeting. It was

RESOLVED that the Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2020 be approved by the Council, and signed by Cllr J H Wright (Chairman) and the Clerk

**115/20 To approve the Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2020**

The Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2020 was presented at the meeting. It was

RESOLVED that the Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2020 be approved by the Council, and signed by Cllr J H Wright (Chairman) and the Clerk

**116/20 To consider the Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2020**

The Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2020 was presented at the meeting. It was

RESOLVED that it should be noted that the internal audit concludes that all internal control objectives were being achieved throughout the financial year

**117/20 To review the Bank Reconciliation Statement as at 31 March 2020**

The Bank Reconciliation Statement as at 31 March 2020 was presented at the meeting. It was

RESOLVED that the bank reconciliation be agreed for 31<sup>st</sup> March 2020

**118/20 To consider re-opening the New Houghton Community Centre and The Verney Institute to members of the public**

A short discussion was held to consider the re-opening of the New Houghton Community Centre and The Verney Institute to members of the public. It was

RESOLVED that the two buildings will remain closed to members of the public and the next review of this decision is scheduled to take place on 7 September 2020.

**119/20 Appearance of Pleasley Parish Area**

No issues to report. It was

RESOLVED that the report be noted

**120/20 Planning Matters**

**Planning Applications**

- (i) Application for Full Planning Permission  
None
- (i) To receive and consider any further late planning applications (received after publication of this agenda)
- (ii) To ratify decisions made by email consultation since the last meeting

To report that the following decision was made by email consultation in response to the requirement to respond within the 21 days consultation period (Application received 5 May 2020; response sent 21 May 2020):

**Application No: 20/00183/FUL** **Decision Level: Delegated**

Proposal: Extending fence line and height of fence from back garden to around the front garden and removal of dividing wall between the front garden and back garden

Location: 20 Moorgate Avenue New Houghton Mansfield NG19 8SS

Applicant: Mr Timothy Grundy

RESOLVED that no comments be made

**Notification of Decision**

**Notification of decision**

Application No: 20/00183/FUL

Proposal: Extending fence line and height of fence from back garden to around the front garden and removal of dividing wall between the front garden and back garden

Location: 20 Moorgate Avenue New Houghton Mansfield NG19 8SS

Applicant: Mr Timothy Grundy

Approved subject to two conditions

**121/20 Accounts**

<b><u>Expenditure</u></b>	<b><u>From 03/03/2020 to 06/07/2020</u></b>		
<b><u>Cheque No</u></b>	<b><u>To</u></b>	<b><u>For</u></b>	<b><u>Amount</u></b>
0505	The Pleasley Pit Trust	Section 137 grant towards the cost of acquiring and installing ten loop cycle racks	£200.00
0506	JRB Enterprise Ltd	Dispenser Refill - Dog Foul Waste Bags	£296.40
0507	T Clarke Contracting Ltd	Repair to Verney Boiler Control Panel	£154.80
0508	TIS Ltd	Alarm maintenance and monitoring contract for Verney Institute	£685.18
0509	Bolsover District Council	Dog/Litter bin emptying 1 January to 31 March 2020	£475.96
0510	Bolsover District Council	Replace missing fittings on play equipment at Rotherham Road Recreation Ground	£30.00
0511	Shelter Maintenance Ltd	Replace broken bus shelter panel on Chesterfield Road	£388.80
0512	Live and Local Ticket Holder	Refund due to cancellation of Harbottle and Jonas concert by Live and Local (Covid-19)	£21.00
0513	Live and Local Ticket Holder	Refund due to cancellation of Harbottle and Jonas concert by Live and Local	£21.00



		(Covid-19)	
0514	Live and Local Ticket Holder	Refund due to cancellation of Harbottle and Jonas concert by Live and Local (Covid-19)	£21.00
0515	Bolsover District Council	Play Area Inspections Jan – March 2020	£180.00
0516	Bolsover District Council	Renewal of Dog Waste Bin at Rotherham Road Recreation Ground (1/8/19)	£222.00
0517	Live and Local Ticket Holder	Refund due to cancellation of Harbottle and Jonas concert by Live and Local (Covid-19)	£73.50
0518	HMRC	Tax and NIC	£436.95
0519 to 0523	Employees	Wages and expenses	£3134.58
0524	P Crouch	Reimbursement for refund of deposit for room hire; booking cancelled due to closure of Verney (Covid-19)	£20.00
0525	R Jones	Reimbursement for purchase of printer ink cartridges for 'Open Door Computer Group' printer	£34.99
0526	DALC (Derbyshire Association of Local Councils)	Annual Subscription for period 01/04/20 to 31/03/21	£672.91
0527	Cancelled	Cancelled	Cancelled
0528	ICCM	Annual Membership	£95.00
0529	PPL PRS Ltd	Royalty payment for Kathryn Roberts and Sean Lakeman Live and Local concert (2/2/19)	£30.24
0530	PPL PRS Ltd	Royalty payment for Tell Tale Tusk Live and Local concert (27/4/19)	£28.32
0531	Bolsover District Council	Trade refuse contract for New Houghton Community Centre (1/4/20 to 30/9/20)	£386.36
0532	Bolsover District Council	Trade refuse contract for Cemetery (1/4/20 to 30/9/20)	£579.54
0533	Bolsover District Council	Trade refuse contract for Verney Institute (1/4/20 to 30/9/20)	£118.30
0534	D Harbottle	Donation of Live and Local Ticket Fee receipts from ticket holders who wished to donate to the artist rather than receive a refund for the cancelled event scheduled for 25 April 2020	£42.00
0535	HMRC	Tax and NIC	£265.14
0536 to 0540	Employees	Wages and expenses	£3018.16
0541	PSB Services	Internal Audit	£150.00
0542	HMRC	Tax and NIC	£265.74

0543 to 0547	Employees	Wages and expenses	£3013.13
0548	SHILL BUILD Ltd	Various maintenance work (1 April 2019 – 31 March 2020)	£818.40
0549	JRB Enterprise Ltd	Dispenser Refill - Dog Foul Waste Bags	£296.40
0550	Imprint	Letterheads	£93.60
0551	J H Wright	Reimbursement for security software for Verney Computer	£19.99
0552	Shelter Maintenance Ltd	Cleaning of bus shelters (June 2020)	£67.18
0553	HMRC	Tax and NIC	£70.74
0554 to 0558	Employees	Wages and expenses	£3190.96

### Income

<b>Paid into bank</b>	<b>9/3/20</b>	<b>20/3/20</b>	<b>2/4/20</b>	<b>4/5/20</b>	<b>29/5/20</b>	<b>6/7/20</b>
Verney	123.00	104.00				
New Houghton Community Centre	18.00					
Live and Local Allotments			94.50	42.00		
Cemetery	400.00		75.00		160.00	100.00
<b>Total (£)</b>	<b>541.00</b>	<b>104.00</b>	<b>169.50</b>	<b>300.50</b>	<b>560.00</b>	<b>100.00</b>

Balance of bank current account as at 6 July 2020    £58,205.50

Balance of building society account as at 6 July 2020    £40,650.04

**Total Balance as at 6 July 2020                                    £98,855.54**

**Signed.....**  
**Chairman**