

PLEASLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7th November 2022

Present

Councillor J H Wright (Chair)
Councillors, I Allen, P Bowmer, Mick Gamble, W Kirkham, H Smith, L Smyth

PART 1- NON-CONFIDENTIAL INFORMATION

1 Apologies for absence

Apologies for absence were received, noted, and accepted from Councillors C Dale, C Davern, T Kirkham, and L Stokeley

The Chair Howard Wright announced that there is a vacancy on Pleasley Parish Council due to the resignation of Louise Stokeley. The Clerk is to contact to The Returning Officer Bolsover at District Council to notify we have a vacancy on Pleasley Parish Council due to this resignation.

2 Declaration of Members Interest - Non -Statutory Interest as defined by the

Members Code – Councillor L Smyth declared an interest and will not take part in any discussions regarding the planning application for Works to Tree(s) in a Conservation Area at Gardeners Lodge Pleasley Vale Business Park Outgang Lane Pleasley.

3 To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary interest and Non-Statutory interest – no requests received

There were no requests for dispensations.

4 Public speaking

(1) A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on business on the agenda. No members of the public were present

(2) Report from and Questions to the police

No police representative was present – safe and neighbourhood teams – Latest information on Derbyshire Police website

21 crimes were reported here in July 2022

Instances

Anti-social behaviour 8

1 of 9

Signed.....
Chair

Violence and sexual offences	6
Other theft	3
All other crime	4

Most commonly reported crimes during Aug 2022

Violence and sexual offences	13
Anti-social behaviour	6
Criminal damage and arson	4
Other theft	2

(3) Report / Questions from Councillor Ms C Dale Councillor – who sent her apologies for the meeting.

(4) Report from and Questions to District Councillors

Councillor L Smyth – is very concerned about what could result out of the government statement due on the 17th November – expected costs cutting exercise may result with further services being cut.

It was reported that the building contractor that the council uses went out of business, presented challenges for the council to finish existing council building projects and continuing to build council houses as many people on the housing waiting lists.

5 Date of next Meeting
Monday 5th December 2022

6. Minutes of the previous meeting
3rd October 2022 minutes approved and signed.

7. Chairman’s announcements
Parish Councils are the third tier of local councils, County, District then Parish, each one has to abide by rules laid down by the government, therefore this parish council meeting will be according to those rules. They are not my rules. The rules are laid down by Government and standing orders, District Councillors present will be aware of this. There is only one difference, County and District are politically controlled. Parish Councils are void of politics. The next procedure of this meeting will be in accordance with the rules which may appear strange to a few of you. A member wishing to speak on an item on the agenda will raise their hand indicating that they wish to speak. The chairman will give permission. There cannot be any across-the-table conversations. The time limit for a parish council meeting is 2 hours any business not concluded in that time will be carried forward to the next meeting. There is no provision for dealing with URGENT business. That will be for the next meeting.

8. Reports.

- (a) Report from Community Speedwatch initiative. – Councillor Mick Gamble has had no response for volunteers – new request made for volunteers in newsletter.

Signed.....
Chair

- (b) Allotments correspondence/reports - Discussion regarding complaint made from householder about the Grazing Land at Meden Avenue which has become overgrown and requires maintenance.

Discussion of quote received to carry out this maintenance. We have received a quote for a one-off flail cut to the above vacant site for the work would be £703.00 +VAT as we need to get the land cut.

- The latest record of a previous agreement that we can find for the Meden grazing land was 2012,
- Councillor I Allen and the Clerk visited the site of the grazing land, confirming that the land is overgrown with vegetation growing near resident's gardens. This land which should be rented out for grazing and has never had animals grazing on it.
- Councillor I Allen proposed the Clerk should send an email to the notifier to thank them for reporting this and that this issue is being dealt with by Pleasley Parish Council.
- Councillors agreed that the land should be rented on an annual grazing licence. The tenant who is responsible for the area should maintain the ground.
- The annual grazing licence should be signed and dated. The grazing licence should be signed by the clerk and tenant with the rules of the agreement adhered to and by signing the agreement the tenant accepts the rules for grazing.
- A similar agreement should be drawn up for the grazing land rented at the back of Dale Engineering.
- Ian Allen suggests the Clerk send a copy of the grazing agreements to remind the tenants of their responsibility to keep the boundaries clear. If the land isn't used for grazing their agreement will be revoked and re-advertised to look for another tenant.
- It was proposed that two agreements should be sent to the tenants of grazing land. Agreements should be drawn up for 1st January – 31st December 2022 and a second agreement for 1st January 2022 – 31st December and requested that these are signed and dated and returned if tenants wish to continue to rent the grazing land.
- Councillor L Smyth agreed that new agreements or leases should be drawn up Wendy Kirkham seconded.
- Councillor I Allen reported that the grazing land at Crompton land is currently without a tenant with a recent rental enquiry received from a member of the public. Councillor I Allen proposed that the member of public that has made this request should be kept on file until this land has been re-advertised and discussed at the January meeting.
- The Chair reported a second anonymous letter has been received reporting various unsubstantiated activities at Meden allotments - with no one to reply to on this matter this cannot be followed up.

- (c) Cemetery Correspondence/reports - Discussed quote received from Ground force to carry out maintenance at Pleasley Parish Cemetery quoting for 1 day of initial Labour with two workers. this would total £320, after this the contractor advises 2 hours fortnightly with two workers which would total £80 for each fortnight. Councillors agreed that the contractor would require a copy of the cemetery rules and will require a list of jobs to be carried out.

Signed.....
Chair

A report has been received regarding a headstone damage in the cemetery due to vandalism. Chair confirmed that this incident has been reported to the Police. Family have been informed of the need undertake the repairs.

Discuss quote for Cemetery Noticeboard

Discussed that the new cemetery notice board will replace the existing cemetery rules sign which will be removed. Base plate is not required as noticeboard is to be installed in soft ground. Further quote required from a contractor to erect and install the noticeboard. Councillors agreed to purchase the noticeboard and employ a contractor to install.

(d) Footpaths correspondence/reports - none

(e) Highways correspondence/reports - none

(f) New Houghton Community Centre correspondence/reports

- Report dated 20.10.22 from T Clarke – Annual Service of Boiler -boiler seals should be replaced next service and heat exchanger inspected. Replaced leaking elbow on pressurisation pump waste. Fitted pressure reducer to Torbec – now no longer filling, All Radiators are getting warm. One Radiator had stuck pin – released now heating, some corrosion on pump set pipework. Just needs monitoring as copper pipework has corroded, small length of 35mm pipework would be required to replace corroded piece. NO ACTION REQUIRED.
- Discuss quotes for new Manual fill water boilers for use in New Houghton Community Centre and The Verney. £77.40 plus vat is the cheapest quote for a 10-litre manual fill 240 vaults water boilers. Agreed
- Discuss quote for new carpet – quote for £399. Contractor required to remove adhesive backing which is stuck to the floor before new carpet can be fitted. Agreed
- New fridge priced up £189. Agreed

(g) Verney Institute correspondence/reports –

- Report dated 20.10.22 from T Clarke – Annual Service of Boiler – This is now an old boiler. New boilers perform better and use less gas, as an energy cost is now a pressing issue replacing the boiler will save money in the long term and use less gas – nothing wrong with this boiler it is just not very efficient. NO ACTION REQUIRED
- Discuss quotes for new Manual fill water boilers for use in New Houghton Community Centre and The Verney. £77.40 plus vat is the cheapest quote for a 10 litre manual fill 240 vaults water boilers. Agreed
- Caretaker carried out an audit of Crockery and Cutlery. Only item needed is new teaspoons with 40 cups/saucers two other sets of 20 in good order. Upgrade 20 more mugs for the Verney. – agreed.

- (h) Receptions Grounds correspondence/reports – Clerk to follow up equipment that requires repairs.
- (i) Street Lighting correspondence/reports – none – Bolsover DC new person with responsibility
- (j) The appearance of Pleasley Parish
Clerk to follow up request for dog bin at the bottom of booth avenue this side – Bolsover request new dog waste bin. – Clerk to contact Bolsover DC
- (k) Pleasley Parish Council’s Newsletter Reports – Councillor M Gamble sent councillors a copy of the latest newsletter. £10 garden voucher agreed as prize for the wordsearch.

(9) Live and Local report and to consider ways of funding Live and Local events. Councillor M Gamble reported that a third of the tickets have been sold for the December concert.

(10) Remembrance 2022: to agree arrangements for November 13th.

- a. Arrangements to attached British Legion poppies for lampposts.
- b. Arrangements of installation of silhouettes – to go up at each cenotaph the day before remembrance day.
- c. 2 x Wreaths for ceremonies

(11) DALC Newsletters

(12) Correspondence

30/10/22 – Email from Web Management Contact regarding giving the Clerk access to update the Parish Council Website.

28/10/22 – Email from member of the public regarding recent minutes not being published on the Parish Council Website – RESOLVED

26/10/22 – Email from ESL in Mansfield regarding quote for 2 x 10 litre water boiler for the Verney & the New Houghton Community Centre.

25/10/22 - Quote from notice board company.com Quotation No 91929

Signed.....
Chair

25/10/22 – Joanne Green re - attached the draft notes of the Parish Council Liaison held on 20th September 2022

25/10/22 – Email from PKF Littlejohn re 2021/22 AGAR Final Report and Certificate.

23/10/22 – Email from Councillor M Gamble to inform Clerk of damaged pane in bus shelter and defibrillator telephone box. RESOLVED.

21/10/22 – Further email from Peter White at Vault re next steps with installation of CCTV in Pleasley & New Houghton.

20/10/22 – Quote received from contractor regarding frail cut of overgrown grazing land

20/10/22 – Email sent to Councillors re Community matters fund.

20/10/22 - DALC Newsletter – September Newsletter

20/10/22 – Monthly Sage Invoice for accounting software.

17/10/22 - Derbys Audit Social Care Strategy letter of 17 10 22

16/10/22 – Email complaint made from householder about the Grazing Land at Meden Avenue which is overgrown and requires maintenance.

13/10/22 – Email from Richard Jones – no open door computer session 20th October 2022.

13/10/22 – Email from Community Heartbeat regarding car package for the 4 x Defib units across the Parish.

11/10/22 – Email from Robert Griffiths of Civic Pride UK Limited re Lamppost Testing, Risk Assessment, Method statement, HERS cert and Insurance details.

10/10/22 – Email from member of the public regarding report of headstone damage due vandalism.

07/10/22 - Email from The Co-op Funeral care re memorial work – RESOLVED

06/10/22 – Email from Woolley Moor Nurseries – invoice for lamp post hanging baskets in Pleasley an New Houghton.

06/10/22 – Email from Shirebrook Leisure Centre regarding invoice for Outreach Chair Aerobics in September.

04/10/22 – Email from Bolsover District Council regarding Playground Inspection and Maintenance Service (PIMS) - Monthly Report

Signed.....
 Chair

03/10/22 – Email from Valuation Office Agency request re ownership return for The Verney – RESOLVED

30/09/22 – Application withdrawn letter for erection of 13 dwellings – Station Yard, Chesterfield Rod, Pleasley.

29/09/22 – Query from PKF Littlejohn LLP re cheques that hadn't cleared at year end – RESOLVED

22/09/22 – Email to Bolsover District Council re bulky waste and green cut request for Millennium Green.

22/09/22 – Email to Bolsover District Council re bulky waste and green cut request for Millennium Green.

20/09/22 – Email from DALC re Flag protocol re end of national mourning

15/09/22 – Invoice for condolence books from Shaw & Sons

13/09/22 – Email from Web Management as Parish Council website updated with Condolence book notice

(13) Discuss proposal of the purchase of an annual care place for each of the 4 defib units costing annual cost £135 per unit to avoid replacement battery costs of £200 per unit and other consumable. Average life of a battery is up to 5 years. 2 of the 4 units have just had replacement batteries. Clerk to set up arrangements for the care plan.

(14) Discussion regarding whether the Parish wish to consider opening any warm spaces in the Parish regarding email of 25/10/22 from Joanne Green of the Partnership Team at Bolsover District Council.

(15) Discuss the exact location for the proposed decoy camera at Terrace Lane and whether the column requires powder coating costing £350 plus VAT. Also consider the future cost of installing power at Terrace Lane should the camera go live in the future. Councillor I Allen is keen that the CCTV is installed as soon as possible with proposed changes to the position of the camera at Rotherham Road recreation to be sited on the same side as the recreation ground so to capture the bus stop – Clerk to communicate changes with the contractor.

(16) Planning Matters

30th September 2022 Application No: 22/00137/FUL Proposal:

Erection of 13 dwellings

Signed.....
Chair

Location: Station Yard Chesterfield Road Pleasley Mansfield Applicant:

Mr James Holmes

Regarding the above application for Full Planning Permission. The application has been withdrawn. Consideration of the application has therefore stopped and a decision will not be made.

19th October 2022 Application No: 22/00364/TCONProposal: The removal of lower quality trees in the tree group identified as TG004 in the Arboricultural Impact Assessment

Location: Gardeners Lodge Pleasley Vale Business Park Outgang Lane Pleasley

Applicant: Mr Matthew Connley

Further to my consultation regarding the above application for Works to Tree(s) in a Conservation Area.

DECISION: The Council has resolved not to make a Tree Preservation Order and therefore to allow the proposed works to proceed.

(17) Banking

Receipt of External auditor certificate for 2021/22 was received on via email 25/10/22- as this was submitted late due the passing of our late Clerk Neil Pocklington –

The Auditor reported;

The smaller authority failed to approve the AGAR in time to publish it before 1 July 2022, the date required by the Accounts and Audit Regulations 2015, and did not disclose this by answering ‘No’ to Section 1, Box 1.

We note that the smaller authority did not comply with Regulation 15 of the Accounts and Audit Regulations 2015 as it failed to make proper provision during the year 2022/23 for the exercise of public rights, since the period for the exercise of public rights did not include the first 10 working days of July. As a result, the smaller authority must answer ‘No’ to Assertion 4 of the Annual Governance Statement for 2022/23 and ensure that it makes proper provision for the exercise of public rights during 2023/24.

- A Notice of Conclusion with Sections 1-3 2021/2022 AGAR has been posted on the 27th October 2022 on the Pleasley Verney & New Houghton Community Centre Notice Board and was published on the Pleasley Parish Council website a few days later.

Signed.....
Chair

	Expenditure Cheque No	To	For	Amount
01.09.22	960	T Clarke	Boiler leak Inv FM-73813	£488.40
05.09.22	971	Derbys Unemployed Workers Centre	April-August 2022 Inv 1078	£1,260.00
05.09.22	972	Dalc	Clerk Essentials Training SL-3395	£80.00
07.09.22	973	Shirebrook Town Council	Inv 001154 Hire of outreach chairs	£60.00
07.09.22	974	IWeekes refund purchase Royal British Legion poppies	RBL Poppies/wreath	£154.00
12.09.22	975	J Butler Plumbing & Heating	Plumbing works at the Verney	£290.00
20.09.22	976	Shaw & Sons Ltd	2 x condolence books	£92.34
20.09.22	977	JRB Enterprise Ltd	Dog Gloves Inv 24405	£330.00
20.09.22	978	Shirebrook Town Council	Inv 001166 Hire of outreach chairs	£100.00
27.09.22	979	St John Ambulance	Scarecrow festival donation	£577.16
27.09.22	980	HMRC	Tax & NI	£100.00
29.09.22	981	Mr I Brudenell	B&Q plumbing item refund	£5.98
	982/3	Spoilt Cheques		
30.09.22	984	HMRC	Tax & NI	£2,016.42
30.09.22	985-989	Employees	Salaries September 2022	£3,528.52

Sept - Income - Paid into the bank

Verney £180.00

Memorials £400.00

NH Community Centre £158.65

Sept income sub total £738.65

Precept Income £37,039.00

Balance 30-09-22 **£63,017.92**

Signed.....
Chair