

PLEASLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7th October 2024

Present

Councillor I Allen (Chair)

Councillors; M Gamble, W Kirkham, L Radford, L Smyth

Clerk I Weekes

Members of the public: No members of the public were present.

PART 1- NON-CONFIDENTIAL INFORMATION

1 To receive apologies for absence Apologies received from Councillors – C Dale – Accepted, E McCormack – Accepted, H Smith apology noted, L Stokeley apology noted, H Wright accepted.

2 Declaration of Members Interest.

To enable members to declare the existence and nature of any Disclosable Pecuniary Interest and Non-Statutory Interest as defined by the Members Code of Conduct in respect of:

- a) Any business on the agenda,
 - b) Any urgent additional items to be considered,
 - c) Any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.
- Interests that become apparent at a later stage in the proceedings may be declared at the time. NONE RECEIVED

3. Public Speaking - A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on business on the agenda. Clerk / Chair to take advice if members of the public can only comment on items on the agenda.

(1) Crime reports

Latest information from Derbyshire Constabulary website shows crimes that were reported as below.

	June 2024	July 2024
Violence and sexual offences	(10)	(12)
Anti-social behaviour	(8)	(6)
Other Crime	(7)	
Public Order	(9)	(5)
Other Theft		(1)
Total	(34)	(24)

Police website states that Priorities: Same as previous month

Action To be taken: Same as previous month.

<https://www.derbyshire.police.uk/area/your-area/derbyshire/north-east/pleasley/about-us/top-reported-crimes-in-this-area> - link showing the above number of incidents

<https://www.derbyshire.police.uk/area/your-area/derbyshire/north-east/pleasley/about-us/crime-map> -this shows the crime map, however alternatively you can view as a list of A-Z of streets

(2) Report from and Questions to County Councillor Ms C Dale. Apologies received.

Councillor W Kirkham reported that the Old Post Office in Meden Square is looking unsightly with the Garden in a poor state and if asked if a compulsory purchase order would be possible if this property/land falls into Derbyshire local authority. Clerk to contact HM Land Registry to establish ownership and local authority boundary.

Signed.....

Chair

Councillor W Kirkham would like to raise with County Councillor Chistine Dale the possibility of funding of extreme wheels in 2024/25. Clerk to follow this up.

- (3) Report from and Questions to District Councillor T Kirkham. District Councillor not present.
- (4) To confirm the date of next meeting – Monday 4th November 2024 at New Houghton Community Centre
- (5) Minutes of the previous meeting of the 2nd September 2024 approved and signed.
- (6) Chairman’s announcements.
Councillors to send newsletter articles to Mick Gamble by the end of next week (w/e 18/10/24)
- (7) Reports.
 - (a) Report from Community Speedwatch initiative – Councillor M Gamble reported that an afternoon session may be viable in the next coming month.
 - (b) Allotments /Grazing Land correspondence/reports
 - i. Email of 27/9/24 from Rachael Dening, Technical Officer Environmental Protection Joint Environmental Health Service regarding Case reference 24/08500/BONCOM - alleged smoke nuisance from burning on the allotments to the rear of Meden Avenue, New Houghton who reported receiving a complaint concerning burning on the allotments to the rear of Meden Avenue, New Houghton. The complainant alleges that the smoke and odour from this burning is causing a nuisance. Clerk contacted Bolsover District Council w/c 28/9/23 to discuss this further and investigate this incident further. Clerk to contact Environmental Health for the notifier’s details and Clerk to send a letter all tenants letting tenant know about the rules
 - ii. Email of 6/9/24 via Councillor Hayley Smith from resident concerned about when The Meden Grazing Land is it's going to be cut and maintained because of overgrowth is coming onto his property. Clerk has sent email to tenant to ask when they are going to start using the land – awaiting reply. **Councillors discussed.** Chair I Allen is dealing with the small remaining patches of knot weed at Meden Grazing land, Clerk to reassure neighbouring properties that back onto the Meden Grazing Land that we are aware overgrowth issue and are we in the process of clearing an area near the property perimeters. Clerk also to send a reminder letter to the concerned resident to replace the missing fence panel that also backs onto Meden Grazing Land. Clerk to also reassure affected residents that The Council has taken action to remind allotment tenants that they are not to cause a nuisance by the burning of rubbish.
 - (c) Cemetery Correspondence/report
 - i. Email of 25/9/24 from Hayley Johnson of Ken Gregory Funeral Directors – Clerk referred Hayley to Rev Karen Bradley of Derby Diocese as no record of previous internment for deceased at Pleasley Parish Council Cemetery.
 - (d) Footpaths correspondence/reports – none
 - (e) Highways correspondence/reports – none

Email of 27/9/24 from Derbyshire Highways Hub at Derbyshire County Council regarding Temporary 40 mph Speed Restriction at point of works to facilitate cabling works from 4/11/24 – 15/11/24 on the B6407 Common Ln, Pleasley Vale - noted
 - (f) New Houghton Community Centre correspondence/reports -

Signed.....
Chair

Email of 24/9/24 from Richard Jones Co-ordinator of Open Doors, due to illness I won't be opening the computer session on the 26th September and due to annual leave the next Open Door Computer session will be on 10th October.

(g) Verney Institute correspondence/report

- i. Re Repair of windows at The Verney – regarding National Lottery Grant of £20,000 for repair of windows and kitchen refurbishment – Work is now completed and the Verney re-opened to all groups on the 9th September 2024. Original quote for works was £18870 (not VAT Registered) Extra work to the value of £1130 has been undertaken by this contractor to repair internal & external windows which included extra painting, supply 4 x extra drips to head of all 3 large windows and upper ground floor and 1 new transom, and supply and fit new door knob (to new rear door) bringing the total of the refurbishment to £20,000 which was the cost of the original grant. **Councillors approved revised costs. Accepted**
- ii. Email of 24/9/24 from Jane Fenton, Business Support Executive at Smiths of Derby. I write regarding ongoing servicing of the clock at The Parish Hall. The current pre-paid term agreement to service the clock has expired, the last service of the offer was carried out in January this year. I am writing to advise that we are able to offer a further three year renewal. As before, servicing is offered at a discounted cost in exchange for payment in advance, which ensures there are no price increases during the term of the offer. The three year offer will include servicing the clock in January 2025, 2026 and 2027 and the cost will be £633 net plus vat. We appreciate that you may not wish to accept this offer and if you would like to revert to annual payment, the cost to service the clock in January 2025 will be £232 net plus vat. The invoice for annual payment is forwarded following our Clockmakers attendance. An annual increase will be applied for ongoing servicing. **Councillors discussed preferred option and approval of 3-year quote.**
- iii. The Clerk became aware of The Exercise Class on 10/9/24 using the incorrect entrance using the front Steps to access the Verney through the top set of doors due to a new instructor who wasn't familiar with the building covering the class. Members of this group struggled to use these steps which were slippery due to a build-up of algae with a risk of slips and trips. Clerk contacted all the groups who use the Verney to advise them to only access the building by using the correct entrance which is double fire door on the front of the building. To manage this Health & Safety issue in a timely manner, the Clerk contacted Mark Marshall from General Services Mansfield Ltd to carry out a pressure wash and treat the front entrance of the steps on the 18/09/24. Cost of this clean was £83.33 plus VAT totalling £100. **Councillors discussed issue and approved payment.** Approved
- iv. Correspondence with Bob Orridge of Seaforth Highlanders who hire the Verney from 0700 – 0930 each Thursday, our group have noticed that the replacement bulbs in the lights in the main upstairs hall are dimmer than they were before they were replaced, it was reported that their members struggle to see their music when playing. Clerk to have a discussion with the electrician who recently carried out repairs to lights to ask if a higher wattage of bulb could be fitted. Clerk also to have further discussion with electrician regarding repair or replacement of the starter mechanism in failed lighting unit in the kitchen. Noted
- v. Request from Councillor L Radford to enquire if the Verney could be used for an emergency space, for people who have been flooded out in Pleasley – Item wasn't discussed at this time.

(h) Recreations Grounds correspondence/reports –

Email of 27/9/24 from Sarah Cooke Leisure Support Officer with Bolsover District Council with monthly Playground Inspection and Maintenance Service Report

Terrace Lane Findings

Risk Level Low items –

- D Cradle seat swings 6' Swing - Seat – Degrading

Signed.....

Chair

- Q 8' cradle swings Item - Rusting in places
- C little miss muffet Metal - Paint-work - Not in Good Condition
- A Trimtrail Item - Dog damage
- N Seesaw Surface Surface - Crumbling
- F Floor level Roundabout Carousel - Bearings not in good condition as bearings have worn. These have not been in that long and Playground Inspector recommends that they get seen again by the last people that installed them in January 2023 so may be still under guarantee – Clerk is waiting for response from installer to ascertain if work is under guarantee - Clerk to follow up. Councillors enquired if it'd be possible to source future funding to update the playground equipment in both playgrounds.

Rotherham Road Findings

Risk Level Low items-

- V Teen Shelter Item - Rusting in places
- W Teen Shelter Ground Eroded – ground topsoil refill required. Chair I Allen noted that additional refills of soil for areas near play equipment as well as Teen Shelter and near goal posts are also required.
- The appearance of Pleasley Parish
 - i. Copied into Email of 5/9/24 to Martin Hunter of Bolsover District Council from Ault Hucknall Councillor Catherine Tite “A complaint from a BDC resident has been received re. the hedge surrounding/abutting Terrace Lane Play area being overgrown and affecting visibility for lane users, in Pleasley in my Ward, Can I request information re. follow up from your team Asap?”

Email of 5/9/24 from Martin Hunter of Grounds Maintenance & Cleansing Coordinator at Bolsover District Council – copied into an email to Ault Hucknall Councillor Catherine Tite “Following a request for a quote from Ian, I have just visited the site and discussed with Ian his requirements, which are to carry out a one off cut to the perimeter hedging along Terrace Lane and Newboundmill Lane, where access permits, and also to the area adjacent the play equipment near the Terrace Ln entrance, which also includes brambles, I will supply the quote for the Parish Council to consider and if they are happy with the price I will program the work in for a suitable time.

Email of 26/09/24 from Martin Hunter of Grounds Maintenance & Cleansing Coordinator at Bolsover District Council - The price for a one-off cut to the recreation ground hedges on Terrace Lane Recreation Ground/end of Newboundmill Lane and cutting back vegetation off the pedestrian entrance and children's play area is £1001.26 + VAT. The clerk has received a phone call on 30/9/24 from Councillor C Tite chasing this matter further, Clerk advised Councillor C Tite that he will notify of the result of our Councillors decision after our Parish Council meeting on the 7/10/24. Councillors discussed this quote, however it was felt this was quote was expensive. Clerk to gain further quotes from Wrights Farm of Scarcliffe, Brett Wright and Dawgates Farms. Ian Allen also has farm/hedge cutter contact in Stoney Houghton.

Clerk also ask to contact Derbyshire County Council regarding quote hedge/bush overgrowth on Old Terrace Lane (side road).

- ii. Email of 24/9/24 from Philippa McGregor, Office Administrator at IDVERDE. We now have to plan to collect these planters and we have scheduled your collection for the 9th October. Councillors noted that the hanging baskets looked good this year and were better value.
- iii. Email of 9/9/24 from Jim Brooks of Shelter Maintenance regarding cleaning report for 9 Bus Shelters in Pleasley Parish. No change in condition since last month.
 - Chesterfield Road A617 Bypass **from Glapwell** – Perspex replacement panels required - 1 x 1200 x 1330 + 1 x 730 x 1330
 - Chesterfield Road A617 Bypass **to Glapwell** - Perspex replacement panels required - 1 x 1200 x 1330

- iv. Email of 6/9/24 from Scott Quinn of Shelter Maintenance Ltd – Quote for the repair of telephone box unit where defib unit is housed. Quote for the repair is £253 plus Vat. Councillors discussed repair, however felt the repair wasn't required at present.

(j) Street Lighting correspondence/reports –

- (8) Pleasley Parish Council's Newsletter – Councillors to discuss plans for the next edition of the newsletter. See Chairmen's announcement.

- (9) Live and Local reports –Discuss arrangements for future bookings. Review of 28th September 2024 with Serena Smith and friends, following event is 54 North on the 16th November 2024. Breakdown for Serena Smith and friends concert - 9 tickets were sold via Bacs- £112.50, 25 tickets sold £312.50, the raffle made £38.50 with expenditure of £28.95 with Live & Local artist costs of £408.5. Total Event Income of £463.50 and Total Event expenditure of £437.45

- (10) Councillors discussed any issues regarding items in the recent DALC Newsletters forwarded to councillors via email.

(11) Correspondence (not quoted elsewhere in agenda)

- i. Email of 27/9/24 Katie Goodsell Renewal Quote received from AJG insurance Brokers Ltd The premium (including IPT and all fees) for the year will be: £3,922.31 for the period from the 23rd November 2024 to the 22nd November 2025. The Clerk is waiting for a further quote to bring to Councillors for approval of quotes at our next meeting. Clerk to chase additional quote. Clerk to note last year figures 23/24 figures

- ii. Email of 25/9/24 from Cllr Barry Lewis, Leader and Emma Alexander, Managing Director regarding Derbyshire County Council Draft Council Plan 2025-29 consultation. Key elements of the Council Plan 2025-29 are now in draft form, and a six-week consultation has now been launched to gather feedback. As a key Partner/Stakeholder, we encourage you to share your views and help shape the plan before it is agreed. You can access the Council Plan consultation questionnaire and supporting document here. The consultation closes on 3 November 2024.

- iii. Email from Chris Tyler, Derbyshire County Council. Re Parish & Town Council Liaison Forum 15 October 2024 please let me know if any Councillors and/or Clerks would like to attend this event.

The Marketplace will be open from 5.00pm in the Members Room at County Hall with officers in attendance from various Derbyshire County Council departments and other organisations to discuss the work they do and answer any questions you may have. Our aim continues to be to make the expanded marketplace selection varied and interesting. Councillors to notify Clerk if they plan to attend.

- (12) Councillors to discuss arrangements for Remembrance Day arrangements which falls on Sunday 10th November 2024 - Councillor L Radford reported that S Hartshorn would like for Pleasley Poppy group to put some poppies in new Houghton including wooden painted poppies. Chairman I Allen offered to lay both Wreaths in Pleasley & New Houghton.

- i. Email of 5/9/4 from Darren Lock of Pleasley Miner's Welfare "I was told to contact you by Ian Allen regarding the cleaning of the war memorial. Could you tell me who is responsible for the cleaning and the wreaths please. – Clerk replied - We recently had it confirmed by the War Memorial association that it is not The Parish Council but Pleasley Miner's Welfare that are the custodians of the Pleasley Memorial, so the cleaning of the War Memorial this would fall to Pleasley Miner's Welfare. Clerk also confirmed Pleasley Parish Council put up poppies on local lampposts in the Parish. We also provide a wreath for The Chair of our Council to lay. I believe the other organisations also lay their own wreathes. Other wreathes can be purchased direct from The Royal British Legion website.

(14) Planning Matters

In accordance with the orders and regulations made under the above Act - Sarah Kay MRTPI Assistant Director of Planning and Planning Policy should be pleased to receive your comments within 21 days of the date on the following notifications. Copies of the relevant details and plans submitted in connection with the above application can be found on the Councils web site:

PLANNING APPLICATIONS - ADDITIONAL INFORMATION AND/OR REVISED PLANS

i. 19/9/24

Application No: 24/00370/TCON

Proposal: To fell 1 Willow tree

Location: Dovecote Cottage Keepers Corner Road Stony Houghton Mansfield

Applicant: Richie Cameron - Project Manager

Further to my consultation regarding the above application for Works to Tree(s) in a Conservation Area. The Council has resolved not to make a Tree Preservation Order and therefore to allow the proposed works to proceed.

ii. 24/9/24

Application No: 24/00337/FUL

Proposal: Single storey rear extension

Location: 10 Booth Avenue Pleasley Mansfield NG19 7TE

Applicant: Mr & Mrs Ball

NOTICE is hereby given that Planning Permission to carry out the proposed development is GRANTED CONDITIONALLY Conditions 1 of 3. The development must be begun before the expiration of three years from the date of this permission. 2 of 3 . The development must be carried out in accordance with the revised plans (2024 058rev1) received on the 6th August 2024. 3 of 3. The external wall materials used in the development must be of the same type, texture and colour as those used in the existing building unless details of similar alternatives are first submitted to and approved in writing by the Local Planning Authority

(15) Banking

Date	Type	Description	Income	Expenditure	Balance
20-Aug-24	DPC	Clerk Amazon Stationary refund		-3.87	30088.73
20-Aug-24	D/D	WATER PLUS , 0831128392 Verney Water Bill		-91.88	29996.85
21-Aug-24	D/D	BT GROUP PLC , GP00456935- 000072 Verney Phone/Internet		-45.01	29951.84
21-Aug-24	D/D	BRITISH GAS BUSINE, 601078138 Verney Electricity Bill		-98.89	29852.95
22-Aug-24	D/D	WATER PLUS , 0510004799 New Houghton Community Centre Water Bill		-58.03	29794.92
22-Aug-24	D/D	WATER PLUS , 7001454807 Crompton Street Water Bill		-70.83	29724.09
23-Aug-24	D/D	SAGE GLOBAL SERVIC, DPASCWK Sage Accounting Software monthly fees		-54	29670.09
27-Aug-24	DPC	Clerk refund Amazon Stationary HP Printer Cartridges and Envelopes		-36.44	29633.65

Signed.....

Chair

27-Aug-24	DPC	Clerk - HM Land Registry Search 1 - refund to Clerk		-3	29630.65
27-Aug-24	DPC	HM Land Registry Search 2 - refund to Clerk		-3	29627.65
28-Aug-24	CHQ	001202 Scarecrow winner prize cheque		-100	29527.65
29-Aug-24	DPC	Month 5 Staff Salary Payments		-3064.46	26463.19
30-Aug-24	C/R	August Income Payment Payslip '000185	261		26724.19
02-Sep-24	BAC	D HUTCHINSON Dale Grazing Land Monthly Rent Fees	50		26774.19
02-Sep-24	BAC	TANYA DERNER , TANYA DERNER Meden Grazing Land Monthly Rent Fees	100		26874.19
02-Sep-24	BAC	S HODKINSON , S1-88 Dale Grazing Land Monthly Rent Fees	75		26949.19
02-Sep-24	D/D	BOLSOVER D C , 800197465 New Houghton Community Centre Rates		-120	26829.19
02-Sep-24	D/D	BOLSOVER D C , 800224800 Verney Rates		-117	26712.19
03-Sep-24	D/D	AQUISS , AQUISS-G7GC7KQHWPV Internet - New Houghton Community Centre		-36	26676.19
03-Sep-24	D/D	NEST , IT000003863474 Pension M5		-80.29	26595.9
04-Sep-24	BAC	ROBERTS AGK Live & Local Income	25		26620.9
04-Sep-24	BAC	HMRC VTR , XZV126000102594 VAT Return	6644.63		33265.53
06-Sep-24	CHQ	001205 Scarecrow 1 st prize		-50	33215.53
09-Sep-24	BAC	BADEN POWELL SCOUT Verney Room Hire Income.	70		33285.53
09-Sep-24	D/D	BRITISH GAS BUSINE, 600221089 New Houghton Community Centre Gas Bill		-53.32	33232.21
10-Sep-24	BAC	MANSFIELD MEMORIAL, JACQUELINE JONES	50		33282.21
11-Sep-24	DPC	Clerk Refund - 3 X Amazon Invoices - Stationary - 2 x Pens , 1 x invoice for two Colour HP Cartridges		-54.69	33227.52
11-Sep-24	DPC	Clerk refund £10.80 1xbook of 8 stamps - Stationary		-10.8	33216.72
12-Sep-24	DPC	Amazon refund to R Jones re open doors HP Printer cartridges		-41.42	33175.3
12-Sep-24	DPC	Shirebrook Town Council 001427 Instructor Fees - exercise class		-80	33095.3
12-Sep-24	DPC	Bolsover D C removal graffiti - Rotherham Rd Rec		-72	33023.3

13-Sep-24	BAC	LAUREN WALKER , SI-94 DRAMA CATS Room Hire The Verney	80		33103.3
16-Sep-24	DPC	HMRC CUMBERNAULD , 673PM00176075- Liabilities M5 Salaries		-693.93	32409.37
19-Sep-24	DPC	Royal British Legion - Lamppost Poppies & Wreath order		-164.98	32244.39
19-Sep-24	D/D	WATER PLUS , 0831128392 Verney Water Bill		-91.88	32152.51
20-Sep-24	D/D	BT GROUP PLC , GP00456935- 000073 Verney Internet/Telephone		-53	32099.51
20-Sep-24	CHQ	001196 Salary cheque Month 5		-719.16	31380.35
20-Sep-24	D/D	WATER PLUS , 7001454807 Crompton Street Water Bill		-70.83	31309.52
23-Sep-24	BAC	DWYER S CELTIC FUSION Live & Local Income	37.5		31347.02
23-Sep-24	D/D	WATER PLUS , 0510004799 New Houghton Community Centre Water Bill		-58.03	31288.99
23-Sep-24	D/D	WATER PLUS , 0748010617 Meden Allotment Water Bill		-10.33	31278.66
24-Sep-24	DPC	clerk refund £10.80 1xbook of 8 stamps - Stationary		-10.8	31267.86
24-Sep-24	D/D	BRITISH GAS BUSINE, 601078068 New Houghton Community Centre Electricity Bill		-87.79	31180.07
24-Sep-24	D/D	BRITISH GAS BUSINE, 601078138 Verney Electricity Bill		-93.58	31086.49
25-Sep-24	D/D	SAGEGLOBALSERVICES, DPASCWK Accounting Software Fees		-54	31032.49
27-Sep-24	C/R	September Income Payslip '000186	390.2		31422.69
27-Sep-24	DPC	M2 Construction & Development Ltd - stage 3&4 final refurbishment payments		-10790	20632.69
27-Sep-24	DPC	B&Q receipt - LED fluorescent Tubes x 2 Verney Kitchen Lights		-30	20602.69
		Total Expenditure/Income - during period	7783.33	-17269.37	
		Opening Balance	30092.6		
		Closing Balance	20602.69		

(16) Email of 30/09/24 from SBA Team For and on behalf of PKF Littlejohn LLP

Completion of the limited assurance review for the year ended 31 March 2024

We have completed our review of the Annual Governance & Accountability Return (AGAR) for Pleasley Parish Council for the year ended 31 March 2024. Please find our external auditor report

Signed.....

Chair

and certificate (Section 3 of the AGAR Form 3) included for your attention as an attachment to the email containing this letter along with a copy of Sections 1 and 2 of the AGAR, on which our report is based upon. The external auditor report and certificate details any matters arising from the review. The smaller authority must publish these documents immediately and at the next meeting consider the final external auditor report and decide what, if any, action is required.

External auditor’s limited assurance opinion 2023/24 - External auditor certificate 2023/24
We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024. On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Re the above on 30th September 2024 The Clerk has prepared and published a “Notice of conclusion of audit” on local noticeboards and on the Pleasley Parish Website which details the rights of inspection, in line with the statutory requirements and published the “Notice” along with the certified AGAR (Sections 1, 2 & 3). which has included publication on the smaller authority’s website. (Please note that when the statute and regulations were amended in 2014 and 2015, they did not include a requirement for the length of time for which that the “Notice” must be published. The previous statute required 14 days; but it is now up to the authority to make this decision).

- Copies of the AGAR available for purchase by any person on payment of a reasonable sum.
- We are also to ensure that Sections 1, 2 and 3 of the published AGAR remain available for public access for a period of not less than 5 years from the date of publication.

The following item/s for Councillors to determine if members of the public or press to be excluded from the meeting due to the following: Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states; " A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."

17) Councillors discussed the recommendations of The Finance Working Group meeting of 23/9/24 including

- i. Community centre staffing proposal – motion falls.
- ii. alongside recommendation made for Clerk to discuss Community Centre cleaning standards with Caretakers and re-issue a list of jobs and standards of operations.

Councillors supplied with paper copies of-

- a copy of PDF 23/24 budget 27-08-24
- Community centres costings 2023 24 summary
- Regular community centre Booking analysis Sept 24
- Q1 Q2 2024 2025 Expenditure Analysis SINGLE updated
- Notes from Finance Working Group meeting of 23/9/24 at The Verney 1830-1930

Councillors agreed that the Clerk & Chair are set up a consultation meeting with Caretaker staff to the review hours paid to match the hours worked. Clerk & chair to seek advice from ACAS & HRMC. To discuss progress at next Parish Council meeting on the November 4th 2024 at New Houghton Community Centre.

Signed.....
Chair